

AGENDA

**REGULAR SCHEDULE MEETING
OF THE GOVERNING AUTHORITY
OF WALKER COUNTY, GEORGIA
Office of the Walker County Commissioner
Courthouse Annex 1, 101 South Duke Street
LaFayette, Georgia 30728**

- Date:** Thursday, July 13, 2017
- Time:** 6:30 PM
- Invocation:** Given by Commissioner Shannon Whitfield
- Call to Order:** Commissioner Whitfield will call the meeting to order
- Pledge:** United States Flag
- Pledge:** Georgia Flag
- Minutes:** Approval of the minutes from the Commissioner's Meeting on Thursday, June 22, 2017 and approval of the minutes from the Special Called Meeting on June 29, 2017
- New Business:**
1. Resolution R-013-17 appointing of a Safety Coordinator for Walker County
 2. Resolution R-014-17 Landfill Manager Paine Gily declaring Landfill equipment as unserviceable surplus.
 3. Walker County To Test Hyper-Reach Community Alert System on August 1, 2017.
- Adjournment:** The Regular Scheduled Meeting will be adjourned.
- Open Discussion:** The business on the Agenda being completed, Commissioner Whitfield will open the floor for general discussion.

Office of the
Walker County Commissioner

101 South Duke Street, PO Box 445
LaFayette, GA 30728
706-638-1437

Minutes

June 22, 2017 @ 6:30 p.m., Walker County Commissioner's Office

- I. Call to Order at 6:30 pm by Sole Commissioner Shannon Whitfield
Present: See sign-in sheet attached
- II. Attendees were Commissioner Shannon Whitfield, Walker County Finance Director Greg McConnell, Public Relations Director Joe Legge, codes and Enforcement Director David Brown, Planning Kristy Parker, Human Resources Director Sharleen Robinson, Landfill Manager Paine Giley
- III. Invocation led by Sole Commissioner Shannon Whitfield
- IV. Pledge to American and Georgia Flags led by Shannon Whitfield
- V. Agenda Amended to include one item:
- Signing of Grant Application for the Walker County Family Connections

VI. Commissioner Whitfield Opened a Public Hearing

A. Commissioner Whitfield followed the recommendation of the Walker County Planning and Zoning Commission to table a request to change zoning from C-1 (commercial) to R-2 (residential) at 908 LaFayette Road, Rossville, GA (Tax Parcel #0-206-060). Owner Dinesh Patel would like to turn the property into a residential multi-family dwelling.

B. Commissioner Whitfield approved the recommendation of the Walker County Planning and Zoning Commission to change zoning from C-1 (commercial) to R-2 (residential) at 18 Center Grove Road, LaFayette, GA (Tax Parcel # 0-329-2-032) to use an existing house on the property as a residence.

C. The public hearing concluded at 6:43 pm.

VII. Commissioner Whitfield Opened the Regular Business Meeting

A. Commissioner Whitfield approved a Temporary Malt Beverage and Wine License for the Chattanooga Rugby Club event at 2035 Old Mineral Springs Road, LaFayette, GA on July 28-29, 2017. Commissioner Whitfield explained this was an annual event which has not had any complaints filed against it.

B. Commissioner Whitfield signed documents replacing former Trustees former sole commissioner Bebe Heiskell and former Walker County clerk Briggitt Garrett on the Georgia Fund 1 Bank Account with himself, Commissioner Shannon Whitfield and Walker County Clerk Rebecca Wooden. This account holds the accrued SPLOST money collected.

C. Commissioner Whitfield signed documents replacing account specialist Aida Balthazor as an authorized employee to complete the ACH File Transmission and add Payroll Clerk Tabitha Cantrell and human resources director Sharleen Robinson as authorized employees to complete ACH File Transmissions. ACH File Transmissions are for direct deposit of county employee payroll.

D. Commissioner Whitfield presented a review of May 2017 Department Statistics. See Attached.

E. Commissioner Whitfield signed a sub grant award of federal funds to the Walker County Criminal Justice for a new accountability for the Lookout Mountain Judicial Circuit. The grant continues from July 1, 2017 to June 30, 2018. The amount of the grant is \$148,166.00. This is a new drug court program that Judge Thompson oversees. This program is for drug violators to enter instead of going to jail. Violators must appear before Judge Thompson weekly and submit to weekly drug testing.

VIII. Commissioner Whitfield opened the Regular Meeting to Public Discussion

A. With no public discussion offered, Commissioner Whitfield closed the public meeting at 7:00 pm.

IX. Adjournment

Commissioner

Date Approved

Note: These minutes were prepared by WCDA Executive Director, Larry Brooks.

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Minutes of the Commissioner's Special Called Meeting

June 29, 2017

I. Call to order

Commissioner Whitfield called to order the Special Called meeting of the Walker County Commissioner's Office at 2:00 PM on June 29, 2017 at 101 South Duke Street, LaFayette, Georgia 30728.

II. Attendees

The following persons were present: Commissioner Shannon Whitfield, Human Resources Director Sharleen Robinson, Walker County Finance Director Greg McConnell, County Clerk Rebecca Wooden, Public Relations Director Joe Legge, and Payroll Clerk Tabitha Cantrell, Landfill Manager Paine Giley

Other guests signed in at the meeting as well, please see attached sign in sheet.

III. Invocation was given by Commissioner Shannon Whitfield

IV. Pledge to the American Flag

V. Pledge to the Georgia Flag

VI. New Business: Consideration of a \$4-million Tax Anticipation Note (TAN) from First Volunteer Bank.

Commissioner Whitfield stated, "Normally we have the Commissioners meeting on the second and fourth Thursdays of each month at 6:30 PM but due to the importance of the Agenda items and time sensitive issue we had to call a special meeting to get this funding in place. We elected to do this at 2:00 PM today to allow time for the bank to validate and finalize the documentation on their end." Commissioner Whitfield explained to everyone in attendance that the item on this Agenda today was the Consideration of a \$4-million dollar Tax Anticipation Note (TAN) from First Volunteer

Bank. Commissioner Whitfield stated, "We will be entering into a relationship with First Volunteer Bank, they have worked with me the past several weeks, gathered information & I have met with them several times. They have been very grateful in taking their time to understand the challenges that we have in Walker County going forward but also understood in great detail the progress we have made in Walker County in the past six months. First Volunteer Bank is very confident that we have a good game plan in place and we have a cash flow projection that carries us thru 2018. That projection also shows that we will have the revenues from our taxes in December to be able to meet the state obligation to pay this loan back on December 31, 2017. Commissioner Whitfield explained, "We have one loan that we took out earlier this year with The Bank of LaFayette for the first \$4,000,000.00 TAN which was around the second week of January 2017. We made it publically known at that time with the cash flow projections that Greg McConnell our CPA had worked on and it did indicate that we would need to get a total of an \$8,000,000.00 loan for the 2017 year. The first \$4,000,000.00 was able to get us thru the first half of the year and this second \$4,000,000.00 will carry us through the remaining half of the calendar year. After tax payments come in the last half of December we will have the cash available to pay back these two loans for a total of \$8,000,000.00. The first \$4,000,000.00 to The Bank of LaFayette and the second \$4,000,000.00 to First Volunteer and we will be in good standing by paying these loans back on time. The New Business that we are taking care of today is the \$4-million Tax Anticipation Note (TAN) at 3.25% interest from First Volunteer Bank."

Commissioner Whitfield asked, "Has everyone received an Agenda packet? This packet contains the Opinion letter from the County Attorney, Robin Rogers stating that the County is in good standing to make this loan and it also contains the Resolution. Is there anyone that does not have an Agenda packet? Hearing that everyone has the packet is everyone agreeable or does anyone have an objection for the waiving of the reading of this resolution? Hearing none, I will forgo the reading of the Resolution." Commissioner Whitfield explained, "The Resolution states that I have the authority coming before this public meeting to sign this document authorizing Walker County to borrow \$4,000,000.00 for this TAN and that is to be done through First Volunteer Bank." Commissioner Whitfield signed Resolution R-012-17 and stated, "This documentation also has to be signed by the County Clerk in two places. The resolution accompanied with this letter, and the original copies will be handed over to the representatives of First Volunteer Bank, Mark Kleiner Vice President Commercial Banking Adviser and Elijah Parker Vice President Market Leader that are with us today. They will work on their process and get the information to us in the next few days and allow us to draw on the funds." Commissioner Whitfield asked, "Are there any questions in regards to the

business on hand today?" No one had any questions or concerns. Upon hearing no questions or concerns Commissioner Whitfield adjourned the Special Called Meeting and opened the floor to any discussion or comments.

VII. Adjournment

Commissioner Whitfield adjourned the meeting at 2:07 PM.

Minutes approved by:

Shannon Whitfield
Sole Commissioner
Walker County Georgia

Date

Minutes prepared by: Walker County Clerk, Rebecca Wooden

RESOLUTION R-013-17

Appointing of Walker County Safety Coordinators

WHEREAS, Walker County has agreed to establish the position of Safety Coordinator to establish and oversee a safety program to assist with the loss prevention efforts of the county;

WHEREAS, the Safety Coordinator will be responsible for insuring compliance with certain safety rules and regulations that protect the well-being of county employees and the general public;

WHEREAS, the Safety Coordinator will be responsible for:

- Establishing and coordinating safety meetings and self inspections to identify safety related hazards;
- Coordinating and implementing safety rules and training for supervisors and employees and/or making recommendations to management regarding such items;
- Reviewing and/or investigating all employee accidents for causes and making recommendations for improvements and corrections;
- Conducting periodic safety self-inspections of all vehicles, buildings, grounds, equipment and machinery, and work practices and conditions to determine potential injury exposures;
- Documenting and maintaining inspection records and implementing any follow up actions; and

WHEREAS, the Safety Coordinator can ensure qualifications have been met that will enable the county to receive substantial discounts on their insurance costs.

NOW THEREFORE BE IT RESOLVED that I am appointing David Brown and Chief Blake Hodge as the position of Safety Coordinator and has now been established for Walker County.

RESOLVED this 13th day of July, 2017.

WALKER COUNTY SOLE COMMISSIONER

BY: _____
Shannon Whitfield

ATTEST:

Walker County Clerk
Rebecca Wooden

DATE: July 13, 2017

**RESOLUTION OF WALKER COUNTY COMMISSIONER
SURPLUS PROPERTY**

WHEREAS, it has been determined by the Walker County Commissioner's Office that certain property described in a list attached hereto as Exhibit "A" has become excess and of no use for the purposes for which it was intended.

WHEREAS, it is evident that the property should be declared unusable, unserviceable, and surplus by Walker County;

NOW, THEREFORE, BE IT RESOLVED, that I, Walker County Commissioner Shannon Whitfield, hereby declare the subject property unusable, unserviceable, and surplus and of no use to the county.

BE IT FURTHER RESOLVED, and it is hereby resolved that said excess property be disposed of and that this declaration be entered upon the minutes of the county records and properly recorded in the county property inventory records.

BE IT SO RESOLVED this _____ day of _____ 2017.


Walker County, Georgia

By: _____
Shannon Whitfield, Commissioner
Walker County, Georgia

Attest: _____
Rebecca Wooden
Walker County Clerk

MEMO

To: Walker County Commissioner

From: Paine Gily (Landfill Manager) 
Teresa Jackson (Landfill Office Manager)

Date: 07-06-2017

Subject: Surplus Equipment

Please declare the following equipment unserviceable surplus and remove from the county inventory. This equipment will be destroyed.

- 1.Cannon Scanner/Printer MG5420 SN#ADFA02397**
- 2.Cannon Printer/Fax/Scanner Super G3 SN#UBA61500**
- 3.APC Battery Back Up XS 1200 SN#JB0526010830**



Walker County Commissioner's Office
www.walkerga.us
www.facebook.com/WalkerCountyCommissioner

For Immediate Release
Joe Legge, Public Relations Director
j.legge@walkerga.us
706-638-1437

July 12, 2017

WALKER COUNTY TO TEST HYPER-REACH COMMUNITY ALERT
SYSTEM ON AUGUST 1ST

LaFayette, GA – Walker County will conduct a test of its Hyper-Reach Community Alert system on Tuesday, August 1st at Noon. The test will provide the public with an opportunity to verify they are registered to receive the alerts.

Hyper-Reach provides phone and email notifications to the public during times of emergency or community concern. It can even pinpoint specific people to send alerts to based on their location, so only those impacted receive a message. It was last used to provide alerts about the recent boil water advisory.

Community members must subscribe to the free service in order to receive the community and weather related alerts. Walker County Sole Commissioner Shannon Whitfield strongly encourages the public to sign-up now before the August 1st test to insure they are getting the messages.

Those interested in receiving community alerts can register online at walkerga.us or by calling the Walker County Commissioner's Office at 706-638-1437 and ask to be added to the list.