#### WALKER COUNTY, GEORGIA

ANNUAL FINANCIAL STATEMENTS

For the Fiscal Year Ended September 30, 2001



#### WALKER COUNTY GEORGIA

#### ANNUAL FINANCIAL STATEMENTS

#### Fiscal Year Ended September 30, 2001

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#### WALKER COUNTY GEORGIA

#### ANNUAL FINANCIAL STATEMENTS

#### Fiscal Year Ended September 30, 2001

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#### WALKER COUNTY GEORGIA

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FINANCIAL

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#### INDEPENDENT AUDITOR'S REPORT

Commissioner Walker County, Georgia LaFayette, Georgia 30728

We have audited the accompanying general purpose financial statements of Walker County, Georgia, as of and for the fiscal year ended September 30, 2001, as listed in the table of contents. These general purpose financial statements are the responsibility of Walker County, Georgia's management. Our responsi- bility is to express an opinion on these general purpose financial statements based on our audit. We did not audit the financial statements of the component unit, the Walker County Health Department which statements reflect total assets of \$1,346,417 as of June 30, 2001, and total revenues of \$1,989,796 for the year then ended. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion on the general purpose financial statements, insofar as it relates to the amounts included for the Walker County Health Department in the Component Unit column, is based on the report of other auditors.

Except as discussed in the following paragraph, we conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Governmental Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as the overall general evaluating purpose financial statement presentation. We believe that our audit and the report of other auditors provides a reasonable basis for our opinion.

As described more fully in Note 1, the general purpose financial statements referred to above do not include general fixed assets acquired prior to 1984. In our opinion, accounting principles generally accepted in the United States of America require that these assets be included in the balance sheet.

As described in Note 1 to the general purpose financial statements, Walker County, Georgia, changed its determination of which component units should be included in the reporting entity.

The opinion of the other auditors on the June 30, 2001, financial statements of the component unit, Walker County Health Department, was qualified because the Walker County Health Department recognized revenues which were available and measurable in the prior fiscal year, in the current year, when disbursed; however, in our opinion, the effects of this revenue recognition policy are not material in relation to the general purpose financial statements.

In our opinion, except for the effects on the financial statements of not capitalizing general fixed assets acquired prior to 1984 referred to above, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Walker County, Georgia, as of September 30, 2001, and the results of its operations and cash flows of its proprietary fund types for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated January 24, 2002, on our consideration of Walker County, Georgia's internal control over financial reporting and our tests of its compliance with provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of Walker County, Georgia. accompanying schedule of expenditures of federal awards, as required by the U. S. Office of Management and Budget Circular A-133, Audits of States and Local Government and Non-Profit Organizations, and the Schedule of Projects constructed with Special Local Option Sales Tax Proceeds as required by Georgia code section OCGA 48-8-121 are presented for the purpose of additional analysis and are also not a required part of the general purpose financial statements of Walker County, Georgia. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

Burk, Rosephon, Nobben Huggins, PUC

Chattanooga, Tennessee January 24, 2002

### WALKER COUNTY, GEORGIA COMBINED BALANCE SHEET

### ALL FUND TYPES, ACCOUNT GROUPS AND DISCRETELY PRESENTED COMPONENT UNITS SEPTEMBER 30, 2001

	Governmental Fund Types		
		Special	Capital
	<u>General</u>	Revenue	Projects
ASSETS			
Cash	\$1,527,133	\$ 336,269	\$1,406,147
Investments			*** ***
Receivables (net of allowances for uncollectible):			
Taxes	23,168		
Accounts	79,028	29,679	
Grants	244,602		<del>-</del> -
Interest	4,893		
Due from other funds	559,364	118,654	424,930
Due from other governments	2,050,562		498,377
Fixed assets - Net of accumulated depreciation		** **	
Restricted cash	71,681		342,075
Amount to be provided for retirement of general			
long-term debt			
		***************************************	
TOTAL ASSETS	\$ <u>4,560,431</u>	\$ 484,602	\$2,671,529
LIABILITIES AND FUND EQUITY			
LIABILITIES			
Accounts payable and accrued expenses	\$ 686,585	\$	\$
Compensated absences	16,091	war. 444	
Due to other funds	428,113	30,634	<del></del>
Due to other governments	180,125		
Due to heirs, litigants and others			
Deferred revenues	23,702	301,019	
Capital leases		·	
Landfill closure and postclosure care costs			
Note and bonds payable			
- ·	***************************************	***************************************	
TOTAL LIABILITIES	1,334,616	331,653	
FUND EQUITY			
Investment in general fixed assets			** **
Contributed capital			
Retained earnings (deficit)			
Fund balances:			
Reserved for completion of projects			2,671,529
Reserved for employees pension benefits			· · · ·
Reserved for program income fund			
Unreserved, undesignated	3,225,815	<u> 152,949</u>	
TOTAL FUND EQUITY	3,225,815	152,949	2,671,529
TOTAL LIABILITIES AND FUND EQUITY	\$ <u>4,560,431</u>	\$_484,602	\$ <u>2,671,529</u>

Prop	orietary	Fund	Type	Fiduci Fund T			Accoun	t Groups	3	Total (Memoran		-	onent	Tot	als candum
***************************************	······				7 F -	Gene			neral	Only				Onl	
		т,	nternal	Trust	and	Fix			g-term			***	-141-		-
Ente	erprise		ervice							Prima	-		alth	Repor	_
Elice	rprise	20	stvice	Ageno	žΥ	Ass	ets		ebt	Governm	ent	Depar	rtment	Ent	ity
\$	418	\$	7,715	\$2,858,	389	\$		\$		\$ 6,136,	071	\$ 96	52,060	\$ 7,09	8.131
				3,325,				*		3,325,9		,	,		5,964
				.,						0,020,.				3,32.	3,304
				2,300,						2,323,5	563			2,323	3,563
7	8,846			1,338,	385					1,525,9	938	1	1,274	1,53	7,212
										244,6	501			244	4,602
										4,8	393				4,893
			3,183							1,106,1	L31			1,100	
										2,548,9		8	88,135	2,63	
4,41	4,098					33,706	5.033			38,120,1			10,471	38,330	
1,09	0,208			36,	120	•				1,540,0				1,540	
,										1,540,0	704			1,540	J, 004
***************************************								10,13	35,369	10,135,3	369	7	74,477	10,209	9,846
\$ <u>5,58</u>	3,570	\$	10,898	\$ <u>9,859,</u>	253	\$ <u>33,70</u>	6,033	\$ <u>10,13</u>	<u>35,369</u>	\$ <u>67,011,</u>	685	\$ <u>1,34</u>	6,417	\$68,35	8,102
<b>.</b>	2 262	4	5 047												
\$ 78	3,260	\$	6,841	\$		\$		\$		\$ 1,476,			6,505	\$ 1,52	
								31	73,756	389,8		7	14,477	464	1,324
12	0,351			527,						1,106,1				1,106	5,131
				5,450,						5,630,8	362	8	30,521	5,71	1,383
				555,	519					555,5	519			555	5,519
										324,7	721	6	1,892	386	5,613
	0,208							5,69	1,613	6,741,8	321			6,741	L,821
2,96	6,874									2,966,8	374			2,966	5,874
								4,11	10,000	4,110,0	000			4,110	0,000
4,96	0,693		6,841	6,533,	289			10,13	35,369	23,302,4	161	26	3,395	23,565	5,856
			***			33,706	5,033			33,706,0	33	21	.0,471	33,916	5.504
83	1,641									831,6				•	1,641
( 20	8,764)		4,057							( 204,7				( 204	-
										2,671,5				2,671	
				3,325,						3,325,9				3,325	5,964
			***									15	7,390	157	7,390
***************************************								***************************************		3,378,7	64	71	5,161	4,093	3,925
62	2,877		4,057	3,325,	964	33,706	5,033			43,709,2	224	1,08	3,022	44,792	2,246
\$ <u>5,58</u>	3,570	\$	10,898	\$ <u>9,859,</u>	253	\$ <u>33,70</u>	6,033	\$ <u>10,13</u>	5,369	\$ <u>67,011,</u>	685	\$ <u>1,34</u>	6,417	\$ <u>68,35</u> 8	3,102

#### WALKER COUNTY, GEORGIA

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ALL GOVERNMENTAL FUND TYPES AND DISCRETELY PRESENTED COMPONENT UNITS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2001

	Governmental Fund Types			
		Capital		
	General	Revenue	Projects	
REVENUES				
Property taxes	\$ 3,396,072	\$	\$	
Other taxes	5,870,298	T	3,406,948	
Licenses and permits	38,337		3,400,540	
Charges for services	543,282	1,363,285		
Intergovernmental revenue	1,310,591	2,303,203	300,000	
Fines and forfeitures	1,675,227	44,798	300,000	
Investment earnings	402,383	2,021	95,945	
Rental income	327,790	316	33,343	
Other				
	514,859			
TOTAL REVENUES	14,078,839	1,410,420	3,802,893	
EXPENDITURES				
Current				
General government	3,500,409		12 677	
Judicial	2,148,031	54,781	12,677	
Sheriff	4,549,758	J4,701 		
Public safety	350,423	1,119,737		
Public works	1,884,602	1,119,737		
Culture and recreation	126,783			
Health and welfare	1,047,293			
Housing and development				
Capital expenditures	220,251			
Debt service - principal	1,266,442	191,020	5,334,468	
Debt service - interest	253,098	201,680	1,700,000	
pept service - interest	<u>177,166</u>	85,591	244,910	
TOTAL EXPENDITURES	15,524,256	1,652,809	7,292,055	
EXCESS (DEFICIENCY) OF REVENUES OVER				
(UNDER) EXPENDITURES	(1,445,417)	( 242,389)	(3,489,162)	
OTHER FINANCING SOURCES (USES)				
Operating transfer - in	37,335	246,409		
Operating transfer - out	( 246,409)	( 37,335)		
Proceeds from capital leases	738,926	120,177		
	730,720	120,177		
TOTAL OTHER FINANCING SOURCES (USES)	529,852	329,251	***************************************	
EXCESS (DEFICIENCY) OF REVENUES AND OTHER				
FINANCING SOURCES OVER (UNDER) EXPENDITURES				
AND OTHER FINANCING USES	( 915,565)	86,862	(3,489,162)	
Fund balance - October 1	4,000,088	66,087	6,160,691	
Prior period adjustment	208,377			
Fund balance as restated	4,208,465	66,087	6,160,691	
Residual equity transfer-out				
wentager eduted cranster-one	( 67,085)	140 Aug.	***	
Fund balance - September 30	\$ <u>3,225,815</u>	\$ 152,949	\$ 2,671,529	

Totals (Memorandum Only) Primary Government	Component Unit Health Department	Totals (Memorandum Only) Reporting _Entity
\$ 3,396,072 9,277,246 38,337 1,906,567 1,610,591 1,720,025 500,349 328,106 514,859	\$ 444,139 1,516,615  25,619  3,423 1,989,796	\$ 3,396,072 9,277,246 38,337 2,350,706 3,127,206 1,720,025 525,968 328,106 518,282 21,281,948
3,513,086 2,202,812 4,549,758 1,470,160 1,884,602 126,783 1,047,293 220,251 6,791,930 2,154,778 507,667	1,785,707  70,104  1,855,811	3,513,086 2,202,812 4,549,758 1,470,160 1,884,602 126,783 2,833,000 220,251 6,862,034 2,154,778 507,667
( 5,176,968)	133,985	(5,042,983)
283,744 (283,744) 859,103 859,103		283,744 ( 283,744) 859,103
(4,317,865)	133,985	(4,183,880)
10,226,866 208,377	738,298 268	10,965,164 208,645
10,435,243	738,566	11,173,809
( 67,085)	The same of the sa	( 67,085)
\$ <u>6,050,293</u>	\$ <u>872,551</u>	\$ <u>6,922,844</u>

#### WALKER COUNTY

### COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

#### ALL GOVERNMENTAL FUND TYPES

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2001

		General Fund	
			Variance
			Favorable
	Budget	Actual	(Unfavorable)
REVENUES	4 2 050 014	å 2 20¢ 072	ć 24E 0E0
Property taxes	\$ 3,050,214	\$ 3,396,072	\$ 345,858
Other taxes	6,046,368	5,870,298	( 176,070) 737
Licenses and permits	37,600	38,337	109,282
Charges for services	434,000	543,282 1,310,591	109,282
Intergovernmental revenue	1,208,571 1,587,920	1,675,227	87,307
Fines and forfeitures	145,000	402,383	257,383
Investment earnings	358,000	327,790	( 30,210)
Rental income	649,066	514,859	( 134,207)
Other	049,000	314,033	<u>\ 131/201</u> /
TOTAL REVENUES	13,516,739	14,078,839	562,100
EXPENDITURES			
Current			
General government	3,410,024	3,500,409	( 90,385)
Judicial	2,027,727	2,148,031	( 120,304)
Sheriff	4,250,797	4,549,758	( 298,961)
Public safety	320,639	350,423	( 29,784)
Public works	1,703,175	1,884,602	( 181,427)
Culture and recreation	128,700	126,783	1,917
Health and welfare	992,900	1,047,293	( 54,393)
Housing and development	187,016	220,251	( 33,235)
Capital expenditures	1,098,839	1,266,442	( 167,603)
Debt service - principal	270,790	253,098	17,692
Debt service - interest	177,000	<u>177,166</u>	( 166)
TOTAL EXPENDITURES	14,567,607	15,524,256	( 956,649)
EXCESS (DEFICIENCY) OF REVENUES			
OVER (UNDER) EXPENDITURES	(1,050,868)	(1,445,417)	( 394,549)
OTHER FINANCING SOURCES (USES):			
Operating transfer - out	( 378,851)	( 246,409)	132,442
Operating transfer - in		37,335	37,335
Proceeds from capital leases	738,926	738,926	
TOTAL OTHER FINANCING SOURCES (USES)	360,075	529,852	169,777
TOTAL OTHER TIMENCING BOOKELD (COLD)			Access to the second se
EXCESS OF REVENUES AND OTHER			
SOURCES OVER (UNDER)			
EXPENDITURES AND OTHER	+ (	/ 015 555	å/ 224 772)
FINANCING USES	\$ <u>( 690,793</u> )	( 915,565)	\$ <u>( 224,772</u> )
Fund balance - October 1		4,000,088	
Prior period adjustment		208,377	
		4 200 465	
Fund balance as restated		4,208,465	
Residual equity transfer-out		( 67,085)	
Fund balance - September 30		\$ <u>3,225,815</u>	

	Special Revenue Fu			Capital Projec	ts
Budget	<u>Actual</u>	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$	\$	\$	\$	\$	\$
	<del>-</del> •	· 	27,750,000	3,406,948	\$ (24,343,052)
1,185,000	1,363,285	7.50 005			
	1,303,205	178,285		200 000	
	44,798	44,798		300,000	300,000
-	2,021	2,021		95,945	95,945
	316	316			
	and the same		***		
1,185,000	1,410,420	225,420	27,750,000	3,802,893	(23,947,107)
	 54,781	 ( 54,781)		12,677	( 12,677)
1,120,250	1,119,737	513			<b></b>
		••• •=			en so
496,471 201,680	191,020	305,451	27,750,000	5,334,468	22,415,532
85,591	201,680 85,591			1,700,000 244,910	( 1,700,000) ( 244,910)
1,903,992	1,652,809	251,183	27,750,000	7,292,055	20,457,945
( 718,992)	( 242,389)	476,603		( 3,489,162)	(3,489,162)
 256,420	( 37,335) 246,409	( 37,335)			
422,151	120,177	( 10,011) ( 301,974)		₩	
	***************************************	( 301/3/4)			
678,571	329,251	( 349,320)			to
\$ ( 40 401)					
\$ ( 40,421)	86,862	\$127,283	\$	(3,489,162)	\$ <u>(3,489,162</u> )
	66,087			6,160,691	
	66,087			6,160,691	
	\$ 152,949			\$2,671,529	

#### WALKER COUNTY

### COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS ALL PROPRIETARY FUND TYPES

FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2001

	Proprietar		
	Enterprise	Internal Service	Totals (Memorandum Only)
OPERATING REVENUES			
Charges for services	1,228,520	63,182	1,291,702
TOTAL OPERATING REVENUES	1,228,520	63,182	1,291,702
OPERATING EXPENSES			
Salaries	161,193		161,193
Employee benefits	27,254		27,254
Purchased services	114,402		114,402
Professional fees	21,160		21,160
Utilities	5,051	- <del></del>	5,051
Repairs and maintenance	15,392		15,392
Claims paid		73,701	73,701
Depreciation and amortization Bad debts	72,391		72,391
	20,000	<del></del>	20,000
Supplies	14,598		14,598
Waste disposal	1,050,108		1,050,108
TOTAL OPERATING EXPENSES	1,501,549	73,701	1,575,250
Net income (loss)	( 273,029)	( 10,519)	/ 000 =
Depreciation on contributed assets	64,265	( 10,319)	( 283,548)
Net decrease in retained earnings	( 208,764)	( 10,519)	64,265
Retained earnings - beginning		14,576	( 219,283) 14,576
Retained earnings - ending	\$ <u>( 208,764</u> )	\$4,057	\$ <u>( 204,707</u> )

# WALKER COUNTY COMBINED STATEMENT OF CASH FLOWS ALL PROPRIETARY FUND TYPES FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2001

	Proprietar		
	Enterprise	Internal Service	Totals (Memorandum Only)
CASH FLOWS FROM OPERATING ACTIVITIES Operating loss Adjustments to reconcile operating loss to net cash provided by operating activities: Closure and post closure care	\$( 273,029)	\$( 10,519)	\$( 283,548)
costs Depreciation Bad debt provision (Increase) decrease in accounts	( 1,489) 72,391 20,000		( 1,489) 72,391 20,000
receivable (Increase) decrease in due from	115,139		115,139
other funds Increase (decrease) in accounts payable	871,610	( 3,183) 1,661	( 3,183) 873,271
Net cash provided by (used in) operating activities	804,622	( 12,041)	792,581
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES  Proceeds on capital leases Acquisition of capital assets	1,090,208 ( 804,604)		1,090,208 ( 804,604)
NET CASH PROVIDED BY FINANCING ACTIVITIES	285,604		285,604
NET CASH INCREASE (DECREASE) Cash and cash equivalents at	1,090,226	(12,041)	1,078,185
beginning of year  Cash and cash equivalents at	400	19,756	20,156
ending of year	\$ <u>1,090,626</u>	\$ <u>7,715</u>	\$ <u>1,098,341</u>

#### WALKER COUNTY

### COMBINED STATEMENT OF CHANGES IN PLAN NET ASSETS PENSION TRUST FUND

#### For the Fiscal Year Ended September 30, 2001

ADDITIONS	
Contributions	
Employer	\$543,506
Total contributions	543,506
Investment income	
Interest	118,044
Net investment incomé	118,044
Total additions	661,550
DEDUCTIONS	
Contractual services	39,007
Pension benefits	164,105
Total deductions	203,112
NET INCREASE	458,438
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS	
Beginning of year	2,867,526
End of year	\$ <u>3,325,964</u>

#### September 30, 2001

The accounting methods and procedures adopted by Walker County, Georgia, conform to generally accepted accounting principles (GAAP) as applied to governmental entities. The County's reporting entity applies all Government Accounting Standards Board (GASB) pronouncements. Proprietary funds apply Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The following notes to the financial statements are an integral part of Walker County's General Purpose Financial Statements.

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Financial Reporting Entity

Walker County, Georgia was established under the laws of the State of Georgia and operates under an elected Sole Commissioner form of government. As required by generally accepted accounting principles, the financial statements of the reporting entity include those of Walker County (the primary government) and its component unit. The component unit discussed below is included in the County's reporting entity because of the significance of its operational or financial relationship with the County.

Component unit. In conformity with generally accepted accounting principles, the financial statements of the component unit have been included in the financial reporting entity as a discretely presented component unit.

Discretely presented component unit. The Walker County Health Department, an entity legally separate from the County, is governed by a seven-member board which includes the Commissioner of Walker County and several members appointed by the County Commissioner. For financial reporting purposes, the Health Department is reported as if it were part of the County's operations because its purpose is to provide health care services and health education to the citizens of the County. Complete financial Statements of the Health Department can be obtained from their office: LaFayette, Georgia 30707.

The following related organizations are excluded from the financial reporting entity:

Walker County Water and Sewerage Authority is an entity legally separate from the County and is governed by a five-member board appointed by the County Commissioner. The Authority provides water and sewerage services to citizens in a portion of Walker County. The Authority is excluded because the County's accountability does not extend beyond making appointments. The Authority selects its own management staff, sets user charges, establishes budgets, issues debt, and controls all aspects of the daily operations. This is a change in accounting principle from prior years as the Authority has previously been included as a discretely presented component unit.

Walker County Board of Education. The Board of Education has a separate board elected by the public and provides services to residents within the geographic boundary of the County. It is excluded because the County does not have the ability to exercise influence or control over the daily operations, approve budgets, or provide funding.

Walker County Department of Family and Children's Services. This organization has been appointed jointly by the area government's governing bodies. It is an independent unit that selects management staff, sets user charges, establishes budgets and controls all aspects of its daily activities.

#### Accounting Policies

Basis of presentation - Fund accounting. The accounts of Walker County are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The County has created several types of funds and a number of discrete funds within each fund type. Each fund is accounted for by a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures/expenses. The individual funds account for the governmental resources allocated to them for the purpose of carrying on specific activities in accordance with laws, regulations, or other restrictions.

The funds are grouped into the following fund types and account groups as described below:

#### Fund Types

Governmental Fund types: These are the funds through which most governmental functions typically are financed. The funds included in this category are as follows:

General Fund: This fund is established to account for resources devoted to financing the general services that the County performs for its citizens. General tax revenues and other sources of revenue used to finance the fundamental operations of the County are included in this fund. The fund is charged with all costs of operating the government for which a separate fund has not been established.

Special Revenue Fund: These funds are established to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects that are legally restricted to expenditures for specified purposes.

Capital Projects Funds: These funds are established to account for major capital expenditures financed by special purpose local option sales tax revenues.

Proprietary Fund Types: These funds account for operations that are organized to be self-supporting through user charges. The funds included in this category are the Enterprise Fund and Internal Service Fund.

Enterprise Funds: These funds are established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Internal Service Fund: This fund may be used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit on a cost reimbursement basis.

Fiduciary Fund Types: These funds account for assets held by the County as a trustee or agent for individuals, private organizations, and other units of governments. These funds are as follows:

Trust and Agency Funds:  $\cdot$  These funds are used to account for funds that are held in escrow for other parties.

#### Account Groups

General Fixed Assets Account Group: This account group is used to account for general fixed assets acquired principally for general purposes and excludes fixed assets in the Proprietary Funds.

General Long-Term Debt Account Group: This account group is used to account for the outstanding principal balances of general obligation bonds and other long-term debt not reported in proprietary funds.

#### Accounting Period

All funds of Walker County, Georgia, are on fiscal year basis with the year ending September 30, 2001, except for the Health Department component unit. The component unit operates on a fiscal year ending June 30, 2001.

#### Basis of Accounting and Measurement Focus

The basis of accounting determines when transactions and economic events are reflected in financial statements, and measurement focus identifies which transactions and events should be recorded.

Governmental funds types and Agency Funds use the modified accrual basis of accounting and the flow of expendable financial resources (measurement focus). Under the modified accrual basis of accounting, revenues are recorded when they are measurable and available (often referred to as susceptible to accrual). Revenues are measurable when they are subject to reasonable estimation, while the available criterion is satisfied when revenues are collectible during the period and the actual collection will occur either (a) during the current period or (b) after the end of the period but in time to pay fund liabilities. considers revenues to be available if they are expected to be collected within 60 days of the year end. Generally tax revenues (including taxpayer-assessed taxes), fees and nontax revenues are recognized when received. Grants, entitlements, and shared revenues are recorded when they are susceptible to accrual. based grants are recorded as revenue when the conditions of the grants are Expendituresatisfied. Property tax revenues are recognized when they are levied, with proper allowances made for estimated uncollectible accounts and delinquent accounts. Expenditures, if measurable, are recorded when they have used or are expected to use current expendable financial resources, except unmatured interest on general long-term debt is recorded when due.

Proprietary fund types and the Pension Trust Fund are accounted for using the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred (flow of economic resources measurement focus). Employer contributions to the pension plans are recognized when due and the County has made a formal commitment to provide the contributions.

#### Budgetary Data

The County Commissioner prepares a proposed budget for the upcoming fiscal year in September of the preceding fiscal year and makes it available for public inspection at the county courthouse. After a public hearing on the proposed budget is held, the proposed budget is adopted by resolution of the Commissioner. The budget amounts for the fiscal year may be amended by the County Commissioner to actual operating figures. Walker County prepares a budget for all governmental funds. For each of the funds for which a formal budget is adopted, the same basis of accounting is used to reflect actual revenues and expenditures recognized on the basis of generally accepted accounting principles. For this reason, there is no common basis for preparing a reconciliation between budgeted and actual At the fund level, actual expenditures cannot exceed budgeted appropriations; however, with proper approval by the Commissioner, budgetary transfers between departments can be made. The budgeted financial statements represented in this report reflect the final budget authorization, including all The legal level of budgeting control is at the department level or elected office level. All appropriations lapse at the end of each fiscal year.

The capital project funds have a project length budget, which was adopted when voters approved the Special Purpose Local Option Sales Tax (SPLOST) referendum. This budget is prepared for the projected total SPLOST tax revenues and capital outlays.

#### Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is often employed for budgetary control purposes in general and special revenue funds. However, the County does not use encumbrance accounting.

#### Cash

The County pools cash resources of its various funds to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balance in the pooled cash accounts is available to meet current operating requirements. Cash in excess of current requirements is invested in certificates of deposits with various maturities or transferred to interest-bearing savings accounts. Deposits in excess of federally insured amounts are required to be collateralized by securities of the depository bank.

For purposes of the statement of cash flows, the County considers all highly liquid investments, including restricted cash, with a maturity of three months or less when purchased to be cash equivalents.

#### Investments

Investments of the County are reported at fair value.

The County is permitted under state law to invest in obligations of Georgia or any other state, obligations issued by the U. S. government, obligations fully insured or guaranteed by the U. S. government, or by a government agency of the United States, obligations of any corporation of the U. S. government, prime bankers' acceptances, the local Government Investment Pool established by state law, repurchase agreements, and obligations of other political subdivisions of Georgia.

#### Receivables

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

#### Due To and Due From Other Funds

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed.

#### Interest Receivable

Interest on investments and certain receivables is recorded as revenue in the year the interest is earned and is available to pay liabilities of the current period.

#### Property, Plant, and Equipment

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Account Group. Public domain (infrastructure) general fixed assets consisting of certain improvements other than buildings, i.e., roads, curbs and gutters, sidewalks, drainage systems, lighting systems, and bridges are not capitalized. Beginning in 1984, property, plant, and equipment acquired or constructed for general governmental operations is recorded as an expenditure in the government fund making the expenditure and capitalized at cost in the General Fixed Assets Account Group. Prior to 1984, assets purchased were recorded as expenditures in the governmental funds and the assets were not capitalized. Therefore, the general fixed asset account group includes only assets purchased after December 31, 1983. The effect of this departure on financial position is not reasonably determinable. Donated assets are reported at their estimated fair value on the date of acquisition.

In the proprietary fund, property and equipment are stated at cost or, if contributed property, at their estimated fair value at the time of contribution. Repairs and maintenance are recorded as expenditures; renewals and betterments are capitalized.

Depreciation is provided on all assets in the proprietary fund on the straight-line method. Estimated useful lives are as follows:

Site improvements 20 years
Buildings 40 years
Equipment 5 to 15 years
Vehicles 5 years

#### Advances

Advances to and advances from governmental funds represent noncurrent portions of interfund receivables and payables. The governmental fund making the advance establishes a fund balance reserve equal to the amount of the advance.

#### Other Assets

Other assets held are recorded and accounted for at cost.

#### Long-term Debt

Long-term obligations of the County are reported in the General Long-term Debt Account Group. Long-term liabilities for certain general obligation bonds, revenue bonds, capital leases, and mortgage bonds are reported in the appropriate Enterprise Fund. For governmental fund types, bond premiums and discounts, as well as issuance cost, are recognized during the current period.

#### Fund Equity

The unreserved fund balances for governmental funds represent the amount available for budgeting future operations. The reserved fund balances for governmental funds represent the amount that has been legally identified for specific purposes. Unreserved retained earnings for proprietary funds represent the net assets available for future operations or distribution. Reserved retained earnings for proprietary funds represent the net assets that have been legally identified for specific purposes.

#### Revenues and Expenditures/Expenses

Revenues for governmental funds are recorded when they are determined to be both measurable and available. Generally, tax revenues, fees, and nontax revenues are recognized when received. Grants from other governments are recognized when qualifying expenditures are incurred. Expenditures for governmental funds are recorded when the related liability is incurred.

#### Property Tax Revenues

Property taxes are levied on October 20 based on the assessed value of property as listed on the previous January 1. Assessed values are an approximation of market value. A valuation of all real property must be made every seven years. The last valuation date was January 1, 1998. Property taxes are recognized as revenue when they are levied because they are considered to be both measurable and available. Proper allowances are made for estimated uncollectible and delinquent accounts.

#### Vacation, Sick Leave, and Other Compensated Absences

The County allows employees sick leave up to a maximum of ten days per year and funeral leave for immediate family members up to three days per year. These absences cannot be carried over by the employee and can only be used for their designated purpose. Thus, no liability is required for sick leave or funeral leave. Earned vacation time is required to be used by the end of each calendar year with no carryover to the next year for all County departments with the

exception of the Sheriff's department, Fire and Rescue, and the District Attorney's office. Employees of the Sheriff's department, Fire and Rescue, and the District Attorney's office are entitled to receive accrued compensatory time at termination. The estimated current portion of the liability for vested vacation benefits attributable to the County's governmental funds is recorded as an expenditure and liability in the respective funds. The long-term portion is recorded in the General Long-term Debt Account Group. The amounts attributable to proprietary funds and similar component units are charged to expense and a corresponding liability in the applicable fund or component unit.

#### Memorandum Only - Total Columns

The combined financial statements include total columns that are described as memorandum only. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Interfund transactions have not been eliminated from the total column of each financial statement.

#### NOTE B - SPECIAL PURPOSE LOCAL OPTION SALES TAX

In March 1998, Walker County voters passed a referendum on the question of "yes/no" shall a special one percent sales and use tax be imposed in Walker County for a period of time not to exceed twenty calendar quarters or until there is collected net proceeds of \$25,000,000 for various capital outlay purpose." Actual collection of the tax began October 1998. The County's share of this amount is projected to be \$18,750,000 or 75%. The County is using the proceeds for Water and Sewer, Landfill, Recreation, Courthouse Renovation and various other capital purposes.

#### NOTE C - CASH

All bank balances of deposits as of the balance sheet date are entirely insured or collateralized with securities held by the County or by its agent in the County's name.

#### NOTE D - PROPERTY TAXES

Walker County is responsible for assessing, collecting, and distributing property taxes in accordance with enabling state legislation. The following dates were applicable to property taxes for 2001:

Lien date January 1, 2001 Levy date November 15, 2001 Due date January 15, 2002

All property taxes are recognized in compliance with National Council on Governmental Accounting Interpretation No. 3 (Revenue Recognition - Property Taxes), which states that such revenue should be recorded when it becomes measurable and available. Available means due, or past due, and receivable within the current period and collected no longer than 60 days after the close of the current period.

Property taxes receivable as September 30, 2001, within the Tax Commissioner Agency Fund are composed of the following:

Year of Levy	
2001	\$2,308,746
2001	83,848
1999	48,136
1998	41,388
1997	26,350
1996	13,742
Before 1996	50,349
Total property taxes receivable	2,572,559
Less allowance for uncollectibles	272,164
	\$2,300,395

#### NOTE E - CASH AND INVESTMENTS

#### Primary Government

At year-end, the book balance of the County's deposits was \$6,240,695 and the bank balance was \$6,746,132. Of the bank balance, \$593,545 was covered by federal depository insurance and \$6,152,187 by collateral held by the County's agent in the County's name. The balance was covered by collateral held in the pledging financial institution's trust department in a pooled collateral account specifically pledged to the County. This represents a category 2 level of risk.

#### Component Unit

Walker County Health Department. The Health Department's cash and cash equivalents are considered to be demand deposits.

At June 30, 2001, cash consisted of the following:

Cash in the bank Cash in-transit	\$ 961,307 353
Petty cash and change fund	400
	\$ <u>962,060</u>

Cash in-transit represents funds disbursed by another health department within Walker County's district as of June 30, 2001, that have not been received by Walker County as of year end. Accordingly, these amounts have been reclassified from an accounts receivable account to an in-transit account in order to produce more comparable financial statements between counties of the same district.

#### NOTE F - DUE TO/FROM OTHER FUNDS

As of September 30, 2001, interfund receivables and payables resulting from various interfund transactions were as follows:

•	Due From Other Funds	Due to Other Funds
GENERAL FUND AGENCY FUND:	\$ 559,364	\$ 428,113
Tax Commissioner		388,133
Clerk of Courts		126,551
Probate Judge		3,379
Magistrate Court		8,970
SPECIAL REVENUE:		
Fire protection	118,654	
E911		30,634
CAPITAL PROJECTS:		
Bond projects	424,930	
SPLOST Project		
INTERNAL SERVICE: Employee benefit ENTERPRISE:	3,183	<del></del>
Landfill		120,351
TOTAL	\$ <u>1,106,131</u>	\$ <u>1,106,131</u>

#### NOTE G - FIXED ASSETS

Activity in the general fixed assets account group for the fiscal year ended September 30, 2001, was as follows.

Summary of Changes in the General Fixed Asset Account Group
During the Fiscal Year

#### Primary Government

	Balance			Balance
	October 1,			September 30,
	2000	Additions	Deletions	2001
Land	\$ 590,401	\$	\$	\$ 590,401
Land improvement	180,025			180,025
Building	9,767,944	3,821,358		13,589,302
Building improvements	966,235			966,235
Recreation facilities		480,523		480,523
Infrastructure	468,239	***	468,239	
Equipment and vehicles	11,851,578	1,277,782	*	13,129,360
Furniture and fixtures	311,931	93,611		405,542
Construction in progress:				•
Bond projects	7,620,215	3,858,625	8,847,578	2,631,262
SPLOST projects	3,192,924	863,789	2,323,330	1,733,383
	\$ <u>34,949,492</u>	\$ <u>10,395,688</u>	\$ <u>11,639,147</u>	\$ <u>33,706,033</u>

Component	Unit

	Balance July 1, 2000	Additions	<u>Deletions</u>	Balance June 30, 2001
Office equipment Land improvement	\$ 53,842 174,496	\$ 33,486	\$ 23,710 27,643	\$ 63,618 146,853
	\$228,338	\$33,486	\$51,353	\$ <u>210,471</u>

#### Schedule of General Fixed Assets by Source September 30, 2001

	Balance October 1, 2000	Additions	Deletions	Balance September 30, 2001
General fund	\$17,863,951	\$ 507,116	\$	\$18,371,067
Special revenue funds		190,036	<del>-</del> -	190,036
SPLOST	3,192,924	839,925	1,500,268	2,532,581
Capital leases	6,272,402	683,026		6,955,428
Bonds	7,620,215	3,879,303	5,842,597	5,656,921
Total general fixed assets	\$34,949,492	\$ <u>6,099,406</u>	\$ <u>7,342,865</u>	\$ <u>33,706,033</u>

#### Fixed Assets - Proprietary Fund September 30, 2001

Property, plant and equipment of the Landfill Enterprise Fund consists of the following:

Land and buildings	\$	300,653
Machinery and equipment		344,954
Property held under capital leases		765,270
Construction in progress		
Less: Accumulated depreciation	4	3,213,320 4,624,197
and the state of t	*****	210,099
Total	\$4	,414,098

The County's financial statements are qualified due to the lack of a system to correctly record the receipt and deletion of fixed assets. The County has not maintained an auditable fixed asset schedule since 1984.

Accounting Standards Board (FASB) Statement No. 34 (Capitalization of Interest Cost) requires that interest expenditures incurred during construction of assets be capitalized. FAS-62 (Capitalization of Interest Cost in Situations Involving Certain Tax-exempt Borrowings and Certain Gifts and Grants) concludes that constructed assets financed with the proceeds of tax-exempt debt (if those funds are externally restricted to finance the acquisitions of the asset or used to service the related debt) should include capitalized interest only to the extent that interest cost exceeds interest earned on related interest-bearing investments acquired with proceeds of the related tax-exempt borrowing. During 2001, no interest costs were capitalized.

#### NOTE H - PENSION PLAN

Plan Description. Two hundred and twenty-five (225) of the County's full time employees are covered by the Pension Plan for Employees of the Walker County Commissioner and Sheriff's Department. This self-administered plan is a single employer, noncontributory, defined benefit plan established January 1, 1973, restated effective January 1, 1984 and amended effective December 31, 2000. Authority to establish, amend or discontinue the plan is assigned to Walker The plan is included in this report because the County has oversight responsibility as prescribed by the Governmental Accounting Standards Board. plan does not issue separate financial statements but includes the financial statements and required supplementary information in the County's annual financial The plan provides retirement, disability and death benefits to all employees, and their beneficiaries, that have been employed full time for one year. Employees begin vesting after 3 years of service and are fully vested after 7 years. Members may retire at age 65 with 12 years of service or at age 60 with Benefits are calculated at 1.10% of five years average 20 years of service. earnings multiplied by credited service plus 0.65% of average compensation in excess of \$10,000 multiplied by service up to 35 years.

Funding Policy and Pension Cost. Contribution requirements are actuarially determined and may be amended by the County. The funding policy for the plan is to make annual contributions at least equal to the minimum contribution required for public retirement systems under Section 47-20-10 of the Official Code of Georgia Annotated. This minimum contribution is equal to the normal cost for the year plus annual payments to amortize increases (decreases) in the unfunded actuarial accrued liability over various prescribed periods. The normal cost for the County's Plan for 2001 has decreased as a percentage of covered payroll from 8.48% in 2000 to 8.39% in 2001. The unfunded actuarial accrued liability is amortized over 30 years from 1/1/92. These amortization periods, if applicable, are closed for this plan year.

The contributions to the plan during the year ended December 31, 2000, was \$543,506 and was made in accordance with contribution requirements determined by an actuarial valuation as of January 1, 2001. The County's current year covered payroll and its total current year payroll for all employees amount to \$4,794,350 based upon the actuarial valuation of January 1, 2001.

Summary of Significant Accounting Policies. The plan's financial statements are prepared on the accrual basis of accounting. Contributions from the County are recognized as revenue in the period in which the employees provide services to the County. Investment income is recognized as earned by the plan. The net appreciation (depreciation) in the fair value of investments held by the plan is recorded as an increase (decrease) to investment income based on the valuation of investments as of the date of the balance sheet. All funds are invested in universal life policies and are valued at fair value. There are no investments in, loans to, or leases with parties related to the pension plan.

Funded Status. GASB No. 27 requires disclosure of the County's annual pension cost, percentage of annual percentage cost contributed and net pension obligation for the most recent three years.

#### Three-Year Trend Information

Fiscal Year Ending	Employer Annual Pension Cost (APC)	Annual Contribution	Percentage of APC Contributed	Net (EOY) Pension Obligation
December 31, 1998 December 31, 1999 December 31, 2000	\$ 440,693 448,758 522,290	\$ 532,518 469,203 560,921	120.8% 104.6 107.4	\$ 

#### Schedule of Funding Progress

						(6)
						Unfunded
		(2)				Actuarial
Actuarial		Actuarial	(3)			Accrued
Valuation		Accrued	Unfunded			Liability
for	(1)	Liability	Actuarial	(4)		as % of
Plan Year	Actuarial	Frozen	Accrued	Funded	(5)	Covered
Beginning	Value of	Entry Age	Liability	Ratio	Covered	Payroll
January 1,	_Assets_	Cost Method	(2) - (1)	(1)/(2)	Payroll	(3)/(5)
					-	
1999	\$2,309,409	\$2,902,921	\$ 593,512	79.6%	\$5,042,778	11.8%
2000	2,867,526	3,553,479	685,953	80.7	5,028,457	13.6
2001	3,325,964	3,975,028	649,064	83.7	4,794,350	13.5

Significant Actuarial Assumptions. The significant actuarial assumptions used to compute the actuarial accrued liability and the annual recommended contribution to the plans meet the Actuarial Standard of Practice No. 4, Measuring Pension Obligations, establishing generally accepted actuarial principles and practices.

The significant actuarial assumptions used in the current valuation are:

Rate of return on investment	7.0%
Projected salary and inflation increases	5.0%
Actuarial methods:	
Actuarial cost method	Frozen entry age
Amortization method	Level dollar
Asset valuation method	Market value
Valuation cost method	Frozen entry age with normal cost
	expressed as a percentage of

Actuarial assumptions are the same as those used in the preceding year.

covered payroll.

Plan Membership Data. As of January 1, 2001, the current plan membership includes the following categories of participants.

#### Plan Participants:

Retirees and beneficiaries currently receiving benefits	2
Terminated employees entitled to benefits but not yet receiving them	27
Active participants	193
Disabled participants	3
Total	<u>225</u>

#### NOTE I - LONG-TERM DEBT

The following is a summary of the County's long-term debt transactions for the year ended September 30, 2001.

	Balance October 1, 2000	Additions	Reductions	Balance September 30, 2001
Capitalized leases:				
Governmental Proprietary-Landfill	\$ 4,941,731	\$ 1,161,077 1,090,208	\$ 451,195 	\$ 5,651,613 1,090,208
Total capitalized leases	\$ <u>4,941,731</u>	\$ <u>2,251,285</u>	\$ <u>451,195</u>	\$ <u>6,741,821</u>
Bond payable: Governmental	\$ <u>5,810,000</u>	\$	\$ <u>1,700,000</u>	\$ <u>4,110,000</u>
Estimated landfill closure and postclosure cost	\$_2,486,298	\$ <u>480,576</u>	\$	\$ <u>2,966,874</u>

Debt outstanding as of September 30, 2001, is composed of the following:

	Interest Rate	Date of Issue	Date of Last Payment	Amount <u>Issued</u>	Amount Outstanding
Capital leases					
Sheriff-vehicles Commissioner-DFACS	5.65%	03/16/00	03/16/02	\$ 245,000	\$ 81,751
building	5.50%	12/01/95	09/01/11	3,562,705	2,914,008
Fire-fire trucks	5.25%	11/19/96	01/01/07	2,199,943	1,450,039
Road department-grader Road department -	5.70%	09/30/97	08/30/04	96,581	44,738
equipment	4.31%	04/20/01	04/01/06	738,926	738,926
E911-equipment	4.06%	08/24/01	08/01/04	422,151	422,151
Landfill equipment	4.07%	09/27/01	10/15/06	1,090,208	1,090,208
Total leases					\$ <u>6,741,821</u>
General obligation bonds					
1999 bonds	4.10-4.30%	01/01/99	08/01/03	4,900,000	\$4,110,000
Total bonds					\$ <u>4,110,000</u>

The future minimum lease obligations as of September 30, 2001, were as follows:

				Т	o Gene	ral Lo	ong-	term Deb	ot				Pro	prietary Debt	
Year Ending September 30,	V	ehicles	Fi Tru		Buil	ding	<u>c</u>	Grader		Road partment uipment	E	911 quipment		andfill quipment	Total
2002 2003 2004 2005 2006 Thereafter Total minimum lease Less: Interest	\$ 	86,370    86,370 4,619	28 28 28 28 28 1,72	7,271 7,271 7,271 7,271 7,271 7,219 3,574	34 35 36 38 2,04 3,83	7,235 7,562 8,199 9,154 0,439 6,092 8,681 4,673	\$	16,686 16,686 15,296   48,668 3,930	\$	168,595 168,595 168,595 168,595 161,839  836,219 97,293	\$	152,472 152,472 151,256 	1,:	245,773 245,773 245,773 245,773 245,773 248,402 	\$1,294,402 1,218,359 1,226,390 1,070,793 1,077,951 2,333,311 8,221,206 1,479,385
Present value of minimum lease payments	\$	81,751	\$ <u>1,45</u>	0,039	\$ <u>2,91</u>	4.008	\$	44,738	\$_	738,926	\$	422,151	\$ <u>1,(</u>	090,208	\$ <u>6,741,821</u>

The annual requirements to amortize all bonded indebtedness outstanding as of September 30, 2001, including interest payable of \$266,025, are as follows:

	<u>General Obliga</u>	tion Bonds		
	Principal	Interest		
September 30	1999 Bonds	Combined	<u>Total</u>	
2002	\$2,010,000	\$ 175,725	\$2,185,725	
2003	2,100,000	90,300	2,190,300	

#### NOTE K - CONTRIBUTED CAPITAL

During the fiscal year 2001, changes in contributed capital were as follows:

	ENTERPRISE FUND LANDFILL
Liabilities transferred from GLTDAG Residual equity transfer from general fund Fixed assets transferred from general	\$(2,853,066) 67,085
fixed asset account group Fixed assets purchased by SPLOST Prior year construction in progress Depreciation on fixed assets	421,389 1,081,258 2,179,238 ( 64,263)
Total additions (deductions)	831,641
Contributed capital - beginning	***************************************
Contributed capital - ending	\$ <u>831,641</u>

#### NOTE L - DEFICIT FUND BALANCE

The enterprise fund has a deficit balance of \$208,764 at September 30, 2001. User fees collected in future years from the landfill will be used to liquidate the deficit.

#### NOTE M - FUND EQUITY - FUND BALANCES

Reserves are used to indicate that a portion of the fund balance or retained earnings is not appropriable for expenditure or is legally segregated for a specific future use. The following reserves are used by the County and its component unit.

#### Primary Government

#### Capital Projects

Reserve for completion of projects. Restricted for projects financed by general obligation bond proceeds and special purpose local option sales tax projects.

#### Trust and Agency Funds

Reserve for employee's pension benefits. Restricted for payment of retirement benefits.

#### Reserved Portion All Funds

	Capital	Pension <u>Trust</u>
Balance, September 30, 2000 Increase (decrease)	\$ 6,160,691 (3,489,162)	\$ 2,867,526 458,438
Balance, September 30, 2001	\$ <u>2,671,529</u>	\$ <u>3,325,964</u>

#### NOTE N - RISK MANAGEMENT

Walker County, Georgia, is exposed to various risks of loss related to tort; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Being unable to obtain general liability and workers' compensation insurance at a cost it considered to be economically justifiable, the County joined together with other counties in the State in participation in the Association of County Commissioners of Georgia - Inter Local Risk Management Agency and the Group Self-Insured Workers' Compensation Fund. These are public entity risk pools currently operating as a common risk management and insurance program for many of the counties in the State. The County pays an annual premium to the funds for general liability and workers' compensation insurance coverage. The agreement between the members of the public entity risk pools provides that members may be required to pay additional assessments as shall be established by the Board of the pool. However, no additional assessments have been required of the members since formation of the pools.

The County continues to carry commercial insurance for employee health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

#### NOTE O - CLAIMS AND JUDGMENTS

The County participates in a number of federal, state, and county programs that are full or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor

government. If expenditures are disallowed due to noncompliance with grant program regulations, the County may be required to reimburse the grantor government. As of September 30, 2001, significant amounts of grant expenditures have not been audited, but the County believes that disallowed expenditures discovered in subsequent audits, if any, will not have a material effect on any of the individual funds or the overall financial position of the County.

#### NOTE P - EXCESS OF EXPENDITURES OVER APPROPRIATIONS

Expenditures exceeded appropriations in the following funds and departments.

	General Fund	Special Revenue	Capital Projects Fund
General government	\$ 90,385	\$	\$ 12,677
Judicial			
General fund	120,304		
Law library fund		54,781	
Public safety			
General fund	29,784		
Court Supervision Fund		2,317	
Health and welfare	54,393		
Capital expenditures	167,603		
Sheriff	298,961		
Housing and development	33,235		** **
Public works	181,427		
Debt service interest	166		

The fund balance in the Walker County General Fund was \$3,225,815 for the year ended September 30, 2001. Revenues decreased \$860,663 from the previous year and expenditures decreased \$335,984 from the previous year.

#### NOTE Q - RESTATEMENTS

After the close of the previous fiscal year, September 30, 2000, prior year grant revenues in the general fund were discovered.

Accordingly, the effects of the above mentioned error is as follows:

	General <u>Fund</u>
Beginning fund balance as previously reported Grant revenue not reported prior year	\$4,000,088 208,377
Beginning fund balance restated	\$ <u>4,208,465</u>

Effective October 1, 2000, the County implemented the state mandated uniform chart of accounts. Prior to this conversion, the landfill was included in the general fund. As part of the conversion, the County was required to begin reporting activities of the landfill in a proprietary fund. This change resulted in a residual equity transfer in the affected funds.

#### NOTE R - LANDFILL CLOSURE AND POSTCLOSURE CARE COSTS

Walker County owns and operates a landfill site located east of LaFayette. landfill has been operated from the present site since 1973. State and federal laws and regulations require the County to close the landfill once its capacity is reached and to monitor and maintain the site for thirty subsequent years. As of June 1998, the County ceased to accept solid waste at their landfill. The solid waste is accepted at a transfer station and transported to a location out of the County by an outside contractor. The landfill will continue to incur cost associated with the closing of the landfill in order to comply with EPA requirements. In addition, the County will be required to monitor various wells for a period of time. Since the landfill has been closed, no additional capacity will be used. Management estimates that the County will incur costs of approximately \$2,966,874, per engineering reports, in cost of closure and postclosure costs to complete the closure of its solid waste landfill and to monitor and maintain the landfill site in future years. However, management's estimate of postclosure costs is contingent upon its ability to satisfy EPA requirements, and costs could be significantly higher if full compliance is not achieved, and possibly higher due to inflation, changes in technology, or changes in landfill laws and regulations. These costs will be met with future County revenues. The landfill capacity used to date for the solid waste landfill is at 100%.

#### NOTE S - JOINT VENTURE

Walker County is a member of the Coosa Valley Regional Development Center (RDC). The RDC was created under the laws of the State of Georgia. Cities and Counties in the area served by the RDC are required to be members. The membership of the RDC includes 10 counties and 35 municipalities. The County has no equity interest in the RDC nor does the County materially contribute to the continued existence of the RDC. The Official Code of Georgia Annotated Section 50-8-39.1 states that in the event the RDC ceases operation, the membership can be assessed for any debt or obligation of the RDC. Separate financial statements may be obtained from Coosa Valley Regional Development Center, P. O. Box 1793, Rome, Georgia 30162.

#### SPECIAL REVENUE FUNDS

Special revenue funds are used to account for the specific revenues that are legally restricted to expenditures for particular purposes.

<u>Court Supervision</u> - This fund is used to account for "add-on" fees collected on fines. The fund is restricted to supervision costs associated with juvenile offenders.

 $\underline{\text{Emergency 911}}$  - This fund is used to account for the fees collected by the telephone company on behalf of the county that are specifically restricted to providing fire and rescue services.

Fire and Rescue - This fund is used to account for fees, collected by the Tax Commissioner on behalf of the County, that are specifically restricted to providing fire and rescue services.

 $\underline{\text{Law Library}}$  - This fund is used to account for "add-on" fees collected on fines by various departments. The fund is restricted to the maintenance and upkeep of the County Law Library.

#### WALKER COUNTY, GEORGIA COMBINING BALANCE SHEET ALL SPECIAL REVENUE FUNDS September 30, 2001

	Court Supervision	Emergency 911	Fire and Rescue	Law Library	<u>Total</u>
ASSETS Cash Due from other funds Accounts receivable	\$ 18,022  	\$ 301,974  29,679	\$ 10,000 118,654	\$ 6,273  	\$ 336,269 118,654 29,679
TOTAL ASSETS	\$18,022	\$ <u>331,653</u>	\$ <u>128,654</u>	\$6,273	\$ <u>484,602</u>
LIABILITIES AND FUND EQUITY					
LIABILITIES  Due to general fund  Deferred revenue	\$ 	\$ 30,634 301,019	\$ 	\$ 	\$ 30,634 301,019
TOTAL LIABILITIES		331,653			331,653
FUND BALANCE Unreserved, undesignated	18,022		128,654	6,273	152,949
TOTAL LIABILITIES AND FUND BALANCE	\$ <u>18,022</u>	\$ <u>331,653</u>	\$ <u>128,654</u>	\$ <u>6,273</u>	\$ <u>484,602</u>

#### WALKER COUNTY, GEORGIA

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ALL SPECIAL REVENUE FUNDS

For the Fiscal Year Ended September 30, 2001

	Court Supervision	Emergency 911	Fire and Rescue	Law Library	Total
REVENUES Fines and forfeitures Charges for services Interest Miscellaneous	\$ 7,455  380 	\$ 493,799  	\$ 869,486 1,373 316	\$ 37,343  268 	\$ 44,798 1,363,285 2,021 316
TOTAL REVENUES	7,835	493,799	871,175	37,611	1,410,420
EXPENDITURES Judicial Public safety				54,781	54,781
Personal services Communications		517,030 64,591	109,290 21,771		626,320 86,362
Supplies Maintenance and repairs Utilities		6,900 75,767 11,989	28,088 59,750 61,650		34,988 135,517 73,639
Other Capital outlays	2,317	15,292 168,816	145,302 22,204	 	162,911 191,020
Debt service Principal Interest			201,680 85,591		201,680 85,591
TOTAL EXPENDITURES	2,317	860,385	735,326	54,781	1,652,809
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	5,518	<u>( 366,586</u> )	135,849	( 17,170)	( 242,389)
OTHER FINANCING SOURCES Operating transfer in Operating transfer out Proceeds from capital		246,409	( 37,335)	 	246,409 ( 37,335)
leases		120,177			120,177
TOTAL OTHER FINANCING SOURCES		366,586	( 37,335)		329,251
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND					
OTHER FINANCING USES	5,518		98,514	( 17,170)	86,862
Fund balance - October 1	12,504		30,140	23,443	66,087
Fund balance - September 30	\$ 18,022	\$ <u> </u>	\$ <u>128,654</u>	\$ <u>6,273</u>	\$ <u>152,949</u>

### COMBINING STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

#### ALL SPECIAL REVENUE FUNDS

		Court Supervision		
	Bud	lget	<u>A</u>	ctual
REVENUES				
Fines and forfeitures	\$		\$	7,455
Charges for services				
Interest				380
TOTAL REVENUES				7,835
EXPENDITURES				
Public safety				
Personal services				
Communications				
Supplies				
Maintenance and repairs				***
Utilities		***		
Other				2,317
Capital outlays				
TOTAL EXPENDITURES	***************************************	<u> </u>	*****	2,317
EXCESS (DEFICIENCY) OF REVENUES OVER				
(UNDER) EXPENDITURES				5,518
OTHER FINANCING SOURCES				
Operating transfer in		***		
Operating transfer out				
TOTAL OTHER FINANCING SOURCES				494 TAP
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER				
FINANCING USES	\$			5,518
Fund balance - October 1			4	12,504
Fund balance - September 30			\$	18,022

		Emergency 911	
Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$ 7,455  380	\$ 475,000 	\$ 493,799 	\$ 18,799 
7,835	510,000 510,000 57,400 7,100 78,400 10,000 13,000 477,671	493,799  517,030 64,591 6,900 75,767 11,989 15,292 168,816	18,799  ( 7,030) ( 7,191)
( 2,317) 5,518  	1,153,571 ( 678,571) 256,420 422,151 678,571	860,385 ( 366,586) 246,409 120,177 366,586	311,985 ( 10,011) ( 301,974) ( 311,985)
\$ <u>5,518</u>	\$	  \$	\$ <u></u>

### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

#### ALL SPECIAL REVENUE FUNDS

	Fi	re and Rescue
	Budget	Actual
REVENUES		
Fines and forfeitures	\$	\$
Charges for services	710,000	869,486
Interest		1,373
Miscellaneous		316
TOTAL REVENUES	710,000	871,175
EXPENDITURES		
Judicial		
Public safety		
Personal services	127,600	109,290
Communications	21,000	21,771
Supplies	30,400	28,088
Maintenance and repairs	54,350	59,750
Utilities	67,100	61,650
Other	143,900	145,302
Capital outlays	18,800	22,204
Debt service		
Principal	201,680	201,680
Interest	85,591	85,591
TOTAL EXPENDITURES	750,421	735,326
EXCESS (DEFICIENCY) OF REVENUES OVER		
(UNDER) EXPENDITURES	( 40,421)	135,849
OTHER FINANCING SOURCES		
Operating transfer out		( 37,335)
TOTAL OTHER FINANCING SOURCES		( <u>37,335</u> )
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER		
FINANCING USES	\$ <u>( 40,421</u> )	98,514
Fund balance - October 1		30,140
Fund balance - September 30		\$ <u>128,654</u>

			Law I	ibrary		
Variance Favorable (Unfavorable)	Bud	get		actual_	Fa	ariance vorable avorable)
\$ 159,486 1,373 316	\$ 		\$	37,343  268  37,611	\$	37,343  268  37,611
18,310 ( 771) 2,312 ( 5,400)		  		54,781   	(	54,781)   
5,450 ( 1,402) ( 3,404)				  		  
15,095 176,270			(	54,781 17,170)	(	54,781) 17,170)
( 37,335) ( 37,335)						
\$ 138,935	\$	<u></u>	(  \$	17,170) 23,443 6,273	\$	<u>17,170</u> )

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

#### ALL SPECIAL REVENUE FUNDS

		Total	
	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Fines and forfeitures	\$	\$ 44,798	\$ 44,798
Charges for services	1,185,000	1,363,285	178,285
Interest		2,021	2,021
Miscellaneous		316	316
TOTAL REVENUES	1,185,000	1,410,420	225,420
EXPENDITURES			
Jucidial	***	54,781	( 54,781)
Public safety			
Personal services	637,600	626,320	11,280
Communications	78,400	86,362	( 7,962)
Supplies	37,500	34,988	2,512
Maintenance and repairs	132,750	135,517	( 2,767)
Utilities	77,100	73,639	3,461
Other	156,900	162,911	( 6,011)
Capital outlays	496,471	191,020	305,451
Debt service			
Principal	201,680	201,680	<del></del>
Interest	85,591	<u>85,591</u>	
TOTAL EXPENDITURES	1,903,992	1,652,809	251,183
EXCESS (DEFICIENCY) OF REVENUES OVER			
(UNDER) EXPENDITURES	( 718,992)	( 242,389)	476,603
OTHER FINANCING SOURCES			
Operating transfer in	256,420	246,409	( 10,011)
Operating transfer out		( 37,335)	( 37,335)
Proceeds from capital leases	422,151	120,177	( 301,974)
TOTAL OPERATING SOURCES (USES)	698,571	329,251	( 349,320)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER			
FINANCING USES	\$ <u>( 40,421</u> )	86,862	\$ <u>127,283</u>
Fund balance - October 1		66,087	
Fund balance - September 30		\$ <u>152,949</u>	

#### CAPITAL PROJECT FUNDS

Capital project funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

 $\underline{\text{Bond Construction Fund}}$  - This fund is used to account for the construction of numerous county projects. The advance bond issue from the 1998 SPLOST and State grant revenues are used to finance these projects.

<u>SPLOST Construction Fund</u> - This fund is used to account for the construction of numerous county projects. The 1993 SPLOST revenues are used to finance these projects.

#### WALKER COUNTY, GEORGIA COMBINING BALANCE SHEET ALL CAPITAL PROJECTS FUNDS September 30, 2001

	Bond Construction	SPLOST Construct	
ASSETS			
Cash and cash equivalents	\$1,406,147	\$	\$1,406,147
Restricted cash	342,075		342,075
Due from other funds	424,930		424,930
Due from other governments	498,377		<u>498,377</u>
TOTAL ASSETS	\$ <u>2,671,529</u>	\$	<u></u> \$2,671,529
LIABILITIES AND FUND BALANCE			
FUND BALANCE Reserved for completion of projects	\$ <u>2,671,529</u>	\$	<u></u> \$ <u>2,671,529</u>
TOTAL LIABILITIES AND FUND BALANCE	\$ <u>2,671,529</u>	\$	<u></u> \$ <u>2,671,529</u>

### COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE ALL CAPITAL PROJECTS FUNDS

	Bond Construction	SPLOST Construction	Total
REVENUES			
SPLOST tax revenue	\$ 3,406,948	\$	\$ 3,406,948
Interest earned	76,900	19,045	95,945
Intergovernmental revenue	300,000		300,000
TOTAL REVENUE	3,783,848	19,045	3,802,893
EXPENDITURES			
Capital outlays	4,494,544	839,924	5,334,468
Debt service	1 500 000		1 = 00 000
Principal	1,700,000		1,700,000
Interest	244,910		244,910
Other	7,645	5,032	12,677
TOTAL EXPENDITURES	6,447,099	844,956	7,292,055
EXCESS (DEFICIENCY) OF REVENUES			
OVER EXPENDITURES	(2,663,251)	( 825,911)	(3,489,162)
Fund balance - October 1	5,334,780	825,911	6,160,691
Fund balance - September 30	\$ 2,671,529	\$	\$ <u>2,671,529</u>

## COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL

#### ALL CAPITAL PROJECTS FUNDS

	Bond Construction			
	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES				
SPLOST tax revenue	\$ 18,750,000	\$ 3,406,948	\$(15,343,052)	
Interest income		76,900	76,900	
Intergovernmental revenue	***	300,000	300,000	
TOTAL REVENUE	18,750,000	3,783,848	(14,966,152)	
EXPENDITURES				
Capital outlays Debt service	18,750,000	4,494,544	14,255,456	
Principal		1,700,000	(1,700,000)	
Interest		244,910	( 244,910)	
Other	-	7,645	( 7,645)	
TOTAL EXPENDITURES	18,750,000	6,447,099	12,302,901	
EXCESS (DEFICIENCY) OF REVENUES				
OVER EXPENDITURES	\$	( 2,663,251)	\$ <u>( 2,663,251</u> )	
Fund balance - October 1		5,334,780		
Fund balance - September 30		\$ <u>2,671,529</u>		

SPLOST Construction			Totals		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$ 9,000,000	\$ 19,045 	\$(9,000,000) 19,045	\$27,750,000  	\$ 3,406,948 95,945 300,000	\$(24,343,052) 95,945 300,000
9,000,000	19,045	(8,980,955)	27,750,000	3,802,893	(23,947,107)
9,000,000	839,924	8,160,076	27,750,000	5,334,468	22,415,532
	  5,032			1,700,000 244,910 12,677	( 1,700,000) ( 244,910) ( 12,677)
9,000,000	844,956	8,155,044	27,750,000	7,292,055	20,457,945
\$	( 825,911)	\$ <u>( 825,911</u> )	\$	(3,489,162)	\$ <u>(3,489,162</u> )
	825,911			6,160,691	
	\$			\$ <u>2,671,529</u>	

#### INTERNAL SERVICE FUND

Internal service funds are used to account for the financing of goods or services provided by one department to the other departments or agencies or to other governmental units on a cost reimbursement basis.

 $\underline{\text{Health Insurance}}$  - This fund is used to account for contributions of the County's dental and disability insurance programs.

#### WALKER COUNTY, GEORGIA BALANCE SHEET INTERNAL SERVICE FUND (DENTAL AND DISABILITY) September 30, 2001

ASSETS Cash Due from general fund	\$ 7,715 3,183
TOTAL ASSETS	\$ 10,898
LIABILITIES AND FUND EQUITY	
LIABILITIES Accounts payable	\$ 6,841
FUND EQUITY Retained earnings	 4,057
TOTAL LIABILITIES AND FUND EQUITY	\$ 10,898

## STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS INTERNAL SERVICE FUND (DENTAL AND DISABILITY)

REVENUES Charges for services	\$	63,182
OPERATING EXPENSES Claims paid		73,701
NET INCOME (LOSS)	(	10,519)
Retained earnings - beginning		14,576
Retained earnings - ending	\$	4,057

#### WALKER COUNTY, GEORGIA STATEMENT OF CASH FLOWS INTERNAL SERVICE FUND (DENTAL AND DISABILITY)

CASH FLOWS FROM OPERATING ACTIVITIES		
Operating loss	\$(	10,519)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Increase in due from general fund	(	3,183)
Increase in accounts payable		1,661
NET CASH USED IN OPERATING ACTIVITIES	(	12,041)
NET INCREASE (DECREASE) IN CASH		12,041)
Cash and cash equivalents - beginning of year	4444	19,756
Cash and cash equivalents - end of year	\$	7,715

#### ENTERPRISE FUND

To account for operations financed and operated similar to businesses. Services rendered to the general public on a fee basis.

 $\frac{\text{Landfill}}{\text{General}}$  - Prior to September 30, 2001, this activity was accounted for in the General Fund. Management efforts to conform to state and federal guidelines prompted its separation from the General Fund. Its revenues are derived from user fees.

# WALKER COUNTY, GEORGIA BALANCE SHEET ENTERPRISE FUND (LANDFILL) September 30, 2001

ASSETS	
Cash	\$ 418
Accounts receivable, net	78,846
Property and equipment, net	4,414,098
Restricted cash	1,090,208
TOTAL ACCIONA	<del></del>
TOTAL ASSETS	\$ <u>5,583,570</u>
LIABILITIES AND FUND EQUITY	
LIABILITIES	
Accounts payable	
F-1 4-2-2-0	Å 500 040
Due to other fund	\$ 783,260
Capital lease payable	120,351 1,090,208
Closure and post closure care cost	2,966,874
	2/300/074
TOTAL LIABILITIES	4,960,693
PIND PAULTEY	
FUND EQUITY Contributed capital	
Retained earnings	831,641
	( 208,764)
TOTAL FUND EQUITY	622 077
	622,877
TOTAL LIABILITIES AND FUND EQUITY	\$ <u>5,583,570</u>

## STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN RETAINED EARNINGS ENTERPRISE FUND

#### (LANDFILL)

OPERATING REVENUES	
Landfill user fees	\$ <u>1,228,520</u>
OPERATING EXPENSES	
Personal services	188,448
Purchased/contracted services	1,185,669
Supplies	35,041
Depreciation	72,391
Bad debts	20,000
	1,501,549
NET LOSS	( 273,029)
Depreciation on contributed assets	64,264
Net decrease in retained earnings	( 208,764)
Retained earnings - beginning	
Retained earnings - ending	\$ <u>( 208,764</u> )

#### WALKER COUNTY, GEORGIA STATEMENT OF CASH FLOWS ENTERPRISE FUND (LANDFILL)

CASH FLOW FROMS OPERATING ACTIVITIES	
Operating loss	\$( 273,029)
Adjustments to reconcile operating loss to net	
cash provided by operating activities:	
Closure and post closure care costs	( 1,489)
Depreciation	72,391
Bad debt provision	20,000
(Increase) decrease in accounts receivable	115,139
Increase (decrease) in accounts payable	871,610
NET CASH PROVIDED BY OPERATING ACTIVITIES	904 (22
NEI CASH PROVIDED BY OPERATING ACTIVITIES	804,622
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Proceeds on capital leases	1,090,208
Acquisition of capital assets	( 804,604)
NEE CLOW PROVIDED BY WINDING A CONTINUE OF	
NET CASH PROVIDED BY FINANCING ACTIVITIES	285,604
NET INCREASE IN CASH	1,090,226
	• •
Cash and cash equivalents - beginning of year	400
Cash and cash equivalents - end of year	\$1,090,626
· · · · · · · · · · · · · · · · · · ·	

#### TRUST AND AGENCY FUNDS

Trust funds are used to account for assets held by the government in a trustee capacity. Agency funds are used to account for asset held by the government as an agent for individuals, private organizations, other governments and other funds.

#### AGENCY FUNDS

Tax Commissioner

Superior Court Clerk

Probate Judge

Magistrate Judge

Special Purpose Sales Tax

#### TRUST FUNDS

Employee Pension Trust Fund

#### WALKER COUNTY, GEORGIA COMBINING BALANCE SHEET ALL TRUST AND AGENCY FUNDS September 30, 2001

	AGENCY FUNDS		
	Tax Commissioner	Clerk of Courts	
ASSETS			
Cash	\$ 563,462	\$ 704,442	
Investments			
Receivables (net of allowance for uncollectibles):			
Taxes	2,300,395		
Accounts	1,338,385		
Restricted cash		36,120	
TOTAL ASSETS	\$ <u>4,202,242</u>	\$ 740,562	
LIABILITIES AND FUND EQUITY			
LIABILITIES			
Due to other governments	\$3,814,109	\$ 87,211	
Due to other funds	388,133	126,551	
Due to heirs, litigants, and others		526,800	
TOTAL LIABILITIES	4,202,242	740,562	
FUND BALANCES			
Reserved for retirement benefits			
TOTAL FUND BALANCES			
TOTAL LIABILITIES AND FUND EQUITY	\$ <u>4,202,242</u>	\$ <u>740,562</u>	

			TRUST_FUNDS	
		Special Purpose	Pension	
	Magistrate	Local Option	Trust	
Probate Judge	Judge	Sales Tax	<u>Fund</u>	Total
\$ 32,098	\$ 24,555	\$1,533,832	\$	¢2 050 200
γ 32,090 	φ 24,555 	\$1,533,632		\$2,858,389
			3,325,964	3,325,964
				2,300,395
and the	***			1,338,385
	<u> </u>	W		36,120
\$32,098	\$ <u>24,555</u>	\$ <u>1,533,832</u>	\$ <u>3,325,964</u>	\$ <u>9,859,253</u>
\$	\$ 15,585	\$1,533,832	\$	\$5,450,737
3,379	8,970		***	527,033
28,719			***************************************	555,519
32,098	24,555	1,533,832		6,533,289
	-		3,325,964	3,325,964
	***************************************		3,325,964	3,325,964
\$ 32,098	\$ <u>24,555</u>	\$ <u>1,533,832</u>	\$ <u>3,325,964</u>	\$ <u>9,859,253</u>

## WALKER COUNTY, GEORGIA COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES ALL AGENCY FUNDS

	Beginning	Additions	Deductions	Ending
ASSETS				
Cash	\$ 3,026,238	\$23,955,445	\$24,123,294	\$ 2,858,389
Taxes receivable	1,846,802	4,632,930	4,179,337	2,300,395
Accounts receivable		2,092,676	754,291	1,338,385
Restricted cash		36,120	*** ***	36,120
TOTAL ASSETS	\$ 4,873,040	\$ <u>30,717,171</u>	\$ <u>29,056,922</u>	\$ <u>6,533,289</u>
LIABILITIES				
Due to other governments	\$ 4,374,531	\$23,413,074	\$22,336,868	\$ 5,450,737
Due to other funds Due to heirs, litigants,	171,125	6,419,815	6,063,907	527,033
and others	327,384	884,282	656,147	555,519
TOTAL LIABILITIES	\$ <u>4,873,040</u>	\$ <u>30,717,171</u>	\$ <u>29,056,922</u>	\$ <u>6,533,289</u>

# WALKER COUNTY, GEORGIA STATEMENT OF CHANGES IN ASSETS AND LIABILITIES TAX COMMISSIONER

	Beginning	Additions	Deductions	Ending
ASSETS				
Cash	\$ 576,986	\$20,558,224	\$20,571,748	\$ 563,462
Taxes receivable	1,846,802	4,632,930	4,179,337	2,300,395
Accounts receivable		2,092,676	754,291	1,338,385
TOTAL ASSETS	\$ 2,423,788	\$27,283,830	\$ <u>25,505,376</u>	\$ <u>4,202,242</u>
LIABILITIES				
Due to other funds	\$ 58,930	\$ 4,953,787	\$ 4,624,584	\$ 388,133
Due to other governments	2,364,858	22,330,043	20,880,792	3,814,109
TOTAL LIABILITIES	\$ <u>2,423,788</u>	\$ <u>27,283,830</u>	\$ <u>25,504,376</u>	\$ <u>4,202,242</u>

## WALKER COUNTY, GEORGIA STATEMENT OF CHANGES IN ASSETS AND LIABILITIES CLERK OF COURTS

	Beginning	Additions	Deductions	Ending
ASSETS Cash Restricted cash	\$ 420,508 	\$ 2,987,621 36,120	\$ 2,703,687 	\$ 704,442 36,120
TOTAL ASSETS	\$ 420,508	\$ 3,023,741	\$ <u>2,703,687</u>	\$ 740,562
LIABILITIES  Due to other governments  Due to other funds  Due to heirs, litigants,  and others	\$ 97,328 <u>323,180</u>	\$ 896,180 1,293,991 833,570	\$ 808,969 1,264,768 629,950	\$ 87,211 126,551 526,800
TOTAL LIABILITIES	\$ <u>420,508</u>	\$_3,023,741	\$ <u>2,703,687</u>	\$ <u>740,562</u>

# WALKER COUNTY, GEORGIA STATEMENT OF CHANGES IN ASSETS AND LIABILITIES PROBATE JUDGE

	Beginning	Additions	Deductions	Ending
ASSETS Cash	\$ 7,280	\$87,703	\$ 62,885	\$ 32,098
TOTAL ASSETS	\$ <u>7,280</u>	\$ 87,703	\$ 62,885	\$ 32,098
LIABILITIES  Due to other funds  Due to heirs, litigants,  and others	\$ 3,076 4,204	\$ 36,991 50,712	\$ 36,688 <u>26,197</u>	\$ 3,379
TOTAL LIABILITIES	\$ <u>7,280</u>	\$ <u>87,703</u>	\$ <u>62,885</u>	\$ 32,098

# WALKER COUNTY, GEORGIA STATEMENT OF CHANGES IN ASSETS AND LIABILITIES MAGISTRATE COURT

	Beginning	<u>Additions</u>	Deductions	Ending
ASSETS Cash	\$27,657	\$ 289,364	\$ 292,466	\$ 24,555
TOTAL ASSETS	\$ <u>27,657</u>	\$ 289,364	\$ 292,466	\$ <u>24,555</u>
LIABILITIES  Due to other funds  Due to other governments	\$ 11,791 15,866	\$ 135,046 154,318	\$ 137,867 154,599	\$ 8,970 15,585
TOTAL LIABILITIES	\$ <u>27,657</u>	\$ 289,364	\$ 292,466	\$ 24,555

# WALKER COUNTY, GEORGIA STATEMENT OF CHANGES IN ASSETS AND LIABILITIES SPECIAL PURPOSE LOCAL OPTION SALES TAX For the Fiscal Year Ended September 30, 2001

	Beginning	Additions	Deductions	Ending
ASSETS Cash	\$ <u>1,993,807</u>	\$ 32,533	\$ 492,508	\$ <u>1,533,832</u>
TOTAL ASSETS	\$ <u>1,903,807</u>	\$ 32,533	\$ <u>492,508</u>	\$ <u>1,533,832</u>
LIABILITIES  Due to other governments	\$ <u>1,993,807</u>	\$32,533	\$ 492,508	\$ <u>1,533,832</u>
TOTAL LIABILITIES	\$ <u>1,993,807</u>	\$32,533	\$ <u>492,508</u>	\$ <u>1,533,832</u>

#### WALKER COUNTY, GEORGIA STATEMENT OF PLAN NET ASSETS PENSION TRUST FUND September 30, 2001

ASSETS

Investments \$ 3,325,964

FUND BALANCE

Reserved for employee's pension benefits \$\\\\\_3,325,964\$

# WALKER COUNTY, GEORGIA STATEMENT OF CHANGES IN PLAN NET ASSETS PENSION TRUST FUND

ADDITIONS	
Contributions	
Employer	\$ 543,506
Total contributions	543,506
Investment income	
Interest	118,044
Net investment income	118,044
Total additions	661,550
DEDUCTIONS	
Contractual services	39,007
Pension benefits	164,105
Total deductions	203,112
NET INCREASE	
NEI INCREASE	458,438
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS	
Beginning of year	2,867,526
End of year	
Did of year	\$ <u>3,325,964</u>

SUPPLEMENTAL INFORMATION

# WALKER COUNTY, GEORGIA PUBLIC EMPLOYEES RETIREMENT SYSTEM REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF FUNDING PROGRESS September 30, 2001

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (a) + (b)	Unfunded* AAL (UAAL) (b)	Funded Ratio a/(a+b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll (b/c)
01/01/92	807,858	1,459,085	651,227	55.4%	2,538,794	25.7%
01/01/93	783,247	1,604,384	821,137	48.8%	2,925,571	28.1%
01/01/94	1,209,416	1,877,752	668,336	64.4%	3,586,867	18.6%
01/01/95	1,275,118	2,094,519	819,401	60.9%	3,642,240	22.5%
01/01/96	1,709,812	2,414,420	704,608	70.8%	4,160,648	16.9%
01/01/97	1,658,778	2,329,076	670,298	71.2%	4,483,955	14.9%
01/01/98	1,742,773	2,433,323	690,550	71.6%	4,647,077	14.9%
01/01/99	2,309,409	2,902,921	593,512	79.6%	5,042,778	11.8%
01/01/00	2,867,526	3,553,479	685,953	80.7%	5,028,457	13.6%
01/01/01	3,325,964	3,975,028	649,064	83.7%	4,794,350	13.5%

All annual contributions presented in these required supplementary schedules were determined as part of the actuarial valuations at the dates indicated.

<sup>\*</sup>Unfunded frozen actuarial liability was reestablished as of January 1, 1992.

# WALKER COUNTY, GEORGIA PUBLIC EMPLOYEES RETIREMENT SYSTEM REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF EMPLOYER CONTRIBUTIONS September 30, 2001

Plan Year <u>Ended</u>	Annual Required <u>Contribution</u>	Actual Contribution	Percentage Contributed
01/01/92 01/01/93 01/01/94 01/01/95 01/01/96 01/01/97 01/01/98 01/01/99	\$ 141,673 176,805 221,839 260,782 290,635 340,351 393,430 440,693	\$ 137,130 0 365,238 250,000 394,849 414,841 418,901 532,518	96.8% 0.0 164.6 95.9 135.9 121.9 106.5
01/01/00 01/01/01	448,758 522,290	469,203 543,506	104.6 104.1

The information presented in the required supplementary schedule was determined as part of the actuarial valuation at the date indicated.

Additional information as of the latest actuarial valuation follows:

Valuation date Actuarial cost method Amortization method Asset valuation method Actuarial assumptions:	1/1/2001 Frozen entry age Level dollar Market value
Investment rate of return Projected salary increases Projected rate of inflation	7.0% 5.0% 5.0%

COMPLIANCE

7030 LEE HIGHWAY • SUITE 202 • CHATTANOOGA, TENNESSEE 37421 TELEPHONE: (423) 490-8500 • FAX: (423) 490-1400 admin@bpnhcpa.com

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Commissioner Walker County, Georgia LaFayette, Georgia 30728

We have audited the general purpose financial statements of Walker County, Georgia, as of and for the fiscal year ended September 30, 2001, and have issued our report thereon dated January 24, 2002, which was qualified because general fixed assets acquired prior to 1984 were not recorded in the General Fixed Assets Account Group. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Walker County, Georgia's, general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under Government Auditing Standards, which are described in the accompanying schedule of findings and questioned costs as items 98-5, 00-1, 01-4, 01-5, and 01-6.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Walker County, Georgia's, internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely effect Walker County, Georgia's, ability to record, process, summarize and report financial data consistent with the assertions of

management in the general purpose financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs as items 98-2 through 01-6.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we consider items 01-1, 01-3, 01-4, 01-5 and 01-6 to be material weaknesses.

This report is intended solely for the information and use of the commissioner, management, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Chattanooga, Tennessee
January 24, 2002

7030 LEE HIGHWAY • SUITE 202 • CHATTANOOGA, TENNESSEE 37421 TELEPHONE: [423] 490-8500 • FAX: [423] 490-1400 admin@bpnhcpa.com

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Commissioner Walker County, Georgia LaFayette, Georgia 30728

#### Compliance

We have audited the compliance of Walker County, Georgia, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the fiscal year ended September 30, 2001. Walker County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Walker County's management. Our responsibility is to express an opinion on Walker County's compliance based on our audit.

The Walker County, Georgia's, general purpose financial statements include the operations of the Walker County Health Department component unit which received \$150,000 in federal awards which is not included in the schedule during the year ended June 30, 2001. Our audit, described below, did not include the operations of the Walker County Health Department component unit because the component unit engaged other auditors to perform an audit in accordance with OMB Circular A-133.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Walker County's compliance with those requirements and performing such other procedures as we considered necessary in circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Walker County's compliance with those requirements.

In our opinion, Walker County, Georgia, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2001.

## Internal Control Over Compliance

The management of Walker County, Georgia, is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Walker County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we considered to be material weaknesses.

This report is intended solely for the information and use of the commissioner, management, federal awarding agencies and pass-through entities and specified legislative or regulatory bodies, and is not intended to be and should not be used by anyone other than these specified parties.

Chattanooga, Tennessee
January 24, 2002

# WALKER COUNTY, GEORGIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Fiscal Year Ended September 30, 2001

Federal Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	Pass-through Entity Identifying Number	Federal Expenditures
U. S. DEPARTMENT OF JUSTICE Direct Award			
School Resource Officer	16.540		\$ 10,735
Bureau of Justice Assistance Multi-Jurisdictional Task Force	16.579		249,007
COPS Domestic Violence	16.710		41,823
Passed through State Criminal Justice Coordinating Council Victims of Crime Act (VOCA)	16.575	C00 0 101	20.061
VICEIMS OF CITME ACT (VOCA)	16.5/5	C98-8-101	39,861
Passed through State Criminal Justice Coordinating Council Domestic Violence (VAWA)	16.588	W99-8-053 W00-8-034	120,846
Passed through Bureau of Justice Assistance Office of Justice Programs			
Local Law Enforcement Block Grants	16.592	2000LB-BX-3330	12,998
TOTAL U. S. DEPARTMENT OF JUSTICE			475,270
U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT Passed through State Department of Community Development			
Community Development Block - State Grant	14.219	00P-Z-146-2399	13,199
U. S. DEPARTMENT OF TRANSPORTATION Passed through State Department of Transportation Transit Operating Assistance	20.509	MTG00-0092-00-038	70,000
Passed through National Highway Transportation and Safety Traffic Safety and Accident			
Prevention	20.600	2001146402SC	38,842
Passed through Appalachian Regional Commission (ARC) - Tennessee Valley Authority (TVA)			
Appalachian Development	23.002	01BKY-270815	300,000
TOTAL U. S. DEPARTMENT OF TRANSPORTATION			408,842

# WALKER COUNTY, GEORGIA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Fiscal Year Ended September 30, 2001

Federal Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	Pass-through Entity Identifying Number	Federal Expenditures
DEPARTMENT OF EDUCATION  Passed through State Department of  Human Resources  Safe and Drug Free Schools and			
Communities	84.186	427-93-101039-00	3,076
TOTAL FEDERAL ASSISTANCE			\$ <u>900,387</u>

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

# Basis of Presentation

The schedule of expenditures of federal awards included the federal grant activity of Walker County, Georgia and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

# Subrecipient

The County did not provide Federal assistance to any subrecipient.

PRIOR YEAR FINDINGS AND QUESTIONED COSTS

Finding Control Number and Status

98-2 The County has failed to implement the corrective action plan.

# Corrective Action/Response

When the implementation of GASB 34 goes into effect the County should have their fixed asset files in compliance with regulations.

- 98-3 Previously reported corrective action plan implemented. The finding is closed.
- 98-4 Previously reported corrective action plan implemented. The finding is closed.
- 98-5 The Clerk of Courts has failed to implement the corrective action plan.

# Corrective Action/Response

Failure to remit interest money owed to the General Fund is excess of \$50,000. We recommend that all of the pre 1994 interest revenue be turned over as required for recording by and use by the General Fund.

- 98-6 Previously reported finding has been corrected. Information has been received; therefore, the Law Library Funds is no longer a scope limitation. The finding is closed.
- 99-1 Previously reported corrective action plan implemented. The finding is closed.
- 00-1 The Clerk of Courts has failed to implement the corrective action plan.

# Corrective Action/Response

Failure to report and/or send all money received or sent to the County (other than agency money) should flow through the central administrative or finance office. We recommend that all money should be reported and/or sent through the central office.

- 00-2 Previously reported corrective action plan implemented. The finding is closed.
- 00-3 Previously questioned costs on the Law Library Special Revenue Fund has been corrected. The amount of funds that were in question were received. The finding is closed.

SECTION I - SUMMA	ARY OF AUDITOR'S RESULTS		
FINANCIAL STATEME	ENTS		
Type of auditor's	report issued: Qualified		
Internal control	over financial reporting:		
Material weakness(es) identified? Reportable condition(s) identified that are not considered to be material weaknesses?		X Yes	No
		X Yes	None reported
Noncompliance mat	erial to financial statements noted?	X Yes	No
FEDERAL AWARDS			
Internal control	over major programs:		
Material weakness(es) identified? Reportable condition(s) identified that are not considered to be material weaknesses?		Yes	X No
		Yes	X None reported
Type of auditor's for major progr	report issued on compliance ams: Unqualified		
Any audit finding be reported in of Circular A-1	s disclosed that are required to accordance with Section 510(a) 33?	Yes	X No
Identification of	major program:		
CFDA Number	Name of Federal Program or Cluster		
23.002	Appalachian Regional Commission (ARC) TVA Appalachian Development		
Dollar threshold Type A and Type	used to distinguish between B programs:	\$ <u>300,000</u>	
Auditee qualified	as low-risk auditee?	Yes	X_ No

SECTION II - FINANCIAL STATEMENT FINDINGS

Finding 98-2: FIXED ASSETS

Condition: Prior to 1984, fixed asset records were not maintained. An up-to-date record of fixed assets has not been prepared for all county assets. A yearly inventory is performed, but controls are not in place to provide assurance concerning asset security. A uniform capitalization policy is not followed by all departments in the County government. This condition was a prior year finding.

Criteria: Internal control procedures are necessary to safeguard the property, plant, and equipment of the County in order that reasonable assurance can be given as to the fixed asset valuation on the financial statements.

Effect: The yearly audit report is qualified.

Auditor's Recommendation: We recommend a fixed assets/inventory system be maintained that properly records the receipt and deletion of fixed assets. A County wide capitalization policy should be put into practice. We recommend that a written capitalization policy be implemented on all expenditure items with lives greater that one year and/or equal to or greater than \$1,000. When the implementation of GASB 34 goes into effect the County should have their fixed asset files in compliance with regulations.

Finding 98-5: INTEREST EARNED NOT TURNED OVER, NONCOMPLIANCE WITH LAW

Condition: In years prior to 1994, all interest earned in the Clerk of Courts' accounts should have been turned over monthly to the Governing County Authority. This policy was not followed, and the interest on the accounts has been kept by the Clerk of Courts' office. The interest amounts to approximately \$110,000, part but not all of which has been relinquished to County's General Fund.

Criteria: Interest earned in each cash account in the Clerk of Courts' office should have been turned over each month.

Compliance: The Clerk of Courts has failed to follow state law, (GA Code 15-21-55) which says that all surplus funds should be paid into the general fund for usage as specified in the law.

Effect: Revenues are understated and unavailable for current expenditures.

Recommendation: We recommend that all of the pre 1994 interest revenue be turned over as required for recording by and use by the County general fund.

Status: Approximately \$60,000 has been remitted to the County Treasurer/Commissioner as of September 30, 2001. Based upon information computed from interest bearing accounts, the Clerk of Courts continues to owe the County General Fund in excess of \$50,000.

Finding 00-1: CLERK OF COURTS

Condition: The Clerk received \$17,562 in grant funds from the "Georgia Superior Court Clerk's Cooperative Authority" in March 2000 and deposited it into a separate account.

Criteria: Monies received or sent to the County (other than agency money) should flow through the administrative or finance office. Any restriction will be followed and reserves established, if required.

Effect: This money is restricted to use within the Clerk of Courts' office. If the receipt of money had been disclosed, the budget money within the Clerks' office may have been used in other areas of the County or helped to reduce the Clerks' budget.

Recommendation: All money should be reported and/or sent through the central office.

# Finding 01-1: CASH MANAGEMENT

#### A. Commissioner's Office

Condition: Cash receipts were not being deposited daily.

Criteria: Internal control procedures should be in place to safeguard cash from loss or misappropriation.

Effect: Failure to make daily deposits makes the funds more susceptible to misappropriation.

Auditor's Recommendation: Procedures should be implemented to require that cash receipts be deposited daily in order to make funds available in a more timely manner and to decrease the risk of loss or misappropriation.

#### B. Sheriff's Department

Condition: The cash drawer is not reconciled to the cash receipt book daily and the cash receipts are not deposited in a timely manner. Internal controls over the incoming mail/cash are inadequate.

Criteria: Internal control procedures should be in place to safeguard cash from loss or misappropriation and insure that reconciliations are timely prepared.

Effect: Failure to make daily or timely deposits makes the funds more susceptible to loss or misappropriation.

Auditor's Recommendation: Procedures should be implemented that require the cash drawer to be reconciled to the cash receipt book daily, and that cash receipts are deposited in a timely manner.

#### C. Clerk of Courts

Condition: The bank accounts are not consistently reconciled to the checkbook. This was a prior year finding.

Criteria: Internal control procedures should be in place for the safeguarding of cash.

Effect: Evidence of failure to perform tasks such as reconciliation not prepared, or not timely prepared, limit management's effectiveness in safeguarding the Court's cash balances against errors.

Auditor's Recommendations: Internal control procedures should be in place to reconcile all checking and money market accounts to the check book on a monthly basis.

#### D. Tax Commissioner's Office

Condition: A cash disbursement's journal has not been maintained or reconciled to monthly revenue reports.

Criteria: Internal control procedures should be implemented to reconcile the cash disbursements journal to the revenue reports on a monthly basis.

Effect: Inadequate procedures and control techniques for this type and level of transaction activity can result in incorrect amounts being paid to the other funds or government agencies.

Auditor's Recommendation: Procedures should be implemented to reconcile the cash disbursements journal on a monthly basis to the revenue reports.

#### Finding 01-2: COMMISSIONER'S OFFICE - ACCOUNTS PAYABLE

Condition: Invoices are not marked or stamped "paid" at the time the invoices are paid.

Criteria: Internal control procedures should be in place to prevent possible duplicate payment of invoices.

Effect: Failure to mark "paid" on the invoices at the time the invoices are paid could result in duplicate payment.

Auditor's Recommendation: Internal control procedures should be implemented to insure that all invoices are marked or stamped "paid" at the time invoices are paid to prevent duplicate payment.

#### Finding 01-3: GRANT RECORDS

#### A. Commissioner's Office

Condition: The present filing procedures for grants and awards is inadequate. There is not a central office where the accounting records are maintained for all grant and award programs resulting in a condition of accounting records not being orderly or appropriately filed.

Criteria: Internal control procedures should be implemented to assure that the compliance requirements on all grants are adhered to and properly monitored. Additionally, procedures should be put in place to provide reasonable assurance that program income is correctly recorded and reconciled to the general ledger on a monthly basis.

Effect: Due to inadequate supervision and monitoring of decentralized program operations, the accounting records were not appropriately maintained. Resulting noncompliance with grant requirements can produce possible future grant losses.

Auditor's Recommendation: We recommend that one individual be in charge of and maintain the accounting records on all grant and award programs. This grant coordinator should be responsible for obtaining and verifying all compliance issues on each grant and, if necessary, advise the departments when they are not in compliance with grant regulations. The accounting system should provide for accumulating and recording expenditures by grant and cost category as shown in the approved budget. Also, grant and award programs should be posted properly and reconciled to the general ledger on a monthly basis. When grant or award money is received, a copy of such receipt and documentation should be sent to the appropriate department and grant coordinator.

#### B. Sheriff's Department

Condition: Requests for cash reimbursements were not made in a timely manner. A management recommendation was made regarding this issue for the past two years. Also, several reports requesting reimbursements were not completed accurately.

Criteria: Internal control procedures should be in place to provide reasonable assurance that the grant compliance requirements are adhered to and properly monitored.

Effect: Failure of noncompliance with grant requirements can result in possible loss of grant revenues.

Auditor's Recommendation: We recommend that one individual be in charge of and maintain the accounting records on all grant and award programs. This grant coordinator should be responsible for obtaining and verifying all compliance issues on each grant. Reports should be filed within the first month, or sooner if required, following the month that the money is spent.

## Finding 01-4: PAYROLL AND RELATED LIABILITIES

#### A. Commissioner's Office

Condition: Insufficient documentation pertaining to employee personnel files was noted. Records of additions to or deductions from wages, and signed authorization forms approving employee pay raises, were missing from employee personnel files. Records should be maintained of vacation days earned, used, carried over, and expired. Each department must report this information to the central payroll department when time sheets are turned in for each pay period. Additionally, applications and written authority from supervisors are not always required to addindividuals to the payroll.

Criteria: Internal control procedures should be in place to provide reasonable assurance that payroll is computed using rates and other factors in accordance with contracts, relevant laws and regulations, and to insure that payroll disbursements are made only for the work authorized and performed.

Effect: Due to the lack of adequate payroll documentation and inadequate internal control procedures, there is a possibility of employee salaries and wages being computed incorrectly, allocated to programs in amounts not supportable, or out of compliance with relevant regulations.

Recommendations: Internal control procedures must be implemented to provide reasonable assurance that employee personnel files are maintained on all county employees. We recommend that the employee files should include the correct supporting documentation in accordance with Regulations 29 CFR Part 516 and the recordkeeping requirements should be in accordance with the Fair Standards Labor Act. We recommend that before the disbursing of an employee's payroll check, all required forms and supporting documentation be obtained for this employee. Additionally, a policy for using and carrying over vacation days earned, used, carried over and expired should be established and the recordkeeping to provide complete and accurate reports of such should be maintained.

#### B. Sheriff's Department

Condition: Payroll related records are not properly maintained on individual employees. The employee time and attendance record sheet method currently being used is not in accordance with regulations governing public employers employing law enforcement officers. The Sheriff's Department has a different employee policy than the rest of the County; therefore, an accrual for compensated absences was recorded in the general long-term debt account group.

Criteria: Internal control procedures and techniques must be implemented to provide reasonable assurance that each individual employee's time and attendance record sheet provides an accurate and cumulative total showing the actual number of hours worked or taken, sick hours earned or taken, annual leave earned or taken, and compensated absence hours earned or taken.

Recommendation: Procedures should be implemented that improve the time sheet reporting method currently being used. We recommend that a software program that specializes in Georgia law enforcement recordkeeping of employees' hours and compensated absences be purchased and utilized. Also, the Sheriff Department's Employee Policy should be updated to reflect the current policy for compensated absences, annual and holiday leave.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

# U. S. Department of Justice

COPS Domestic Violence - CFDA #16.710

Finding 01-5: Grant No. 1995CFWX4100 - Period ending December 31, 2001

Reportable Condition: TIMELINESS

Condition and Criteria: Progress reports have been filed late. Requests for reimbursements had not been filed since April 2000. A report was filed on January 18, 2002, for salary reimbursement that included salaries from July 1999 through December 2001.

Effect: By not complying with the guidelines established by the grantor, the County could be responsible for repaying grant revenues received.

Cause: The importance of deadlines not stressed.

Auditor's Recommendation: We recommend that in the future the Sheriff's Department complete the reports in accordance with the grant requirements.

Grantee Response: The Sheriff's Department agrees with the finding and will attempt to file reports in a timely manner and in accordance with the grant requirements.

# Department of Transportation

Traffic Safety and Accident Prevention - CFDA #20.600 Passed through National Highway Transportation and Safety

Finding 01-6: Grant No. 2001146402SC - Period ending September 30, 2001

Reportable Condition: REPORTING

Condition and Criteria: Monthly progress reports have been filed late. The grant requirements state that a monthly progress report should be filed by the  $20^{\rm th}$  day of the following month.

Effect: By not complying with the guidelines established by the grantor, the County could be responsible for repaying grant revenues received.

Cause: The importance of deadlines was not stressed, and due to the complex time sheet reporting method for keeping track of hours worked, the worksheets were hard to match to grant documents.

Auditor's Recommendation: We recommend that in the future the Sheriff's Department complete the reports in accordance with the grant requirements.

Grantee Response: The Sheriff's Department agrees with the finding and will attempt to file reports in a timely manner and in accordance with the grant requirements.



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INDEPENDENT AUDITOR'S REPORT ON SPECIAL PURPOSE LOCAL OPTION SALES TAX

Commissioner Walker County Lafayette, Georgia 30728

We have audited the general purpose financial statements of Walker County, Georgia, as of and for the fiscal year ended September 30, 2001, and have issued our report thereon dated January 24, 2002. In our report, our opinion was qualified because the general purpose financial statements do not include general fixed assets acquired prior to 1984. Our audit was conducted in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards issued by the Comptroller General of the United States as required by Section 48-8-121 of the Official Code of Georgia Annotated (OCGA).

In the conduct of our audit, we verified and tested expenditures of each project constructed or under construction which were identified in the resolution or ordinance calling for imposition of the special sales and use tax authorized by Section 48-8-110 OCGA. The accompanying schedules which list each identified project and information required by Section 48-8-121 OCGA present fairly the original estimated cost of each project and expenditures incurred for each project through September 30, 2001, the end of the fiscal year covered by this audit.

wood Neppen, Holding ITTE

Chattanooga, Tennessee January 24, 2002

# WALKER COUNTY, GEORGIA SCHEDULE OF PROJECTS CONSTRUCTED WITH SPECIAL PURPOSE LOCAL OPTION SALES TAX PROCEEDS ADOPTED APRIL 27, 1993

For the Fiscal Year Ended September 30, 2001

Project	Original Estimated Cost	Prior Years	Current Year	Total	Estimated Percentage of Completion
Walker County:					
Fire stations	\$ 1,200,000	\$ 1,387,330	\$ 51,950	\$ 1,439,280	100%
Water treatment plant	1,000,000	1,005,708		1,005,708	100
Landfill equipment	400,000	521,408		521,408	100
Courthouse renovation	900,000	880,971	787,975	1,668,946	100
Jail expansion	800,000	952,675		952,675	100
Lafayette sewer	000,000	222,0.0		200,0,0	
lines - Hwy 27 Walker Board of	4,700,000	3,051,289		3,051,289	100
Education Administrative	4,500,000	2,893,414		2,893,414	64
expenses			5,032	5,032	and the
	13,500,000	10,692,795	844,957	11,537,752	
	15,500,000	10,021,122	011,757	11,007,701	
CITY OF LAFAYETTE					
Sewer projects	1,600,150	1,344,815	406,379	1,751,194	100
Recreation facilities	500,000	500,000		500,000	100
CITY OF ROSSVILLE (Amended 2/98) Municipal building		107,824		107,824	
Fire stations	150,000	118,678		118,678	79
Sewer projects	100,000	101,406		101,406	100
Recreation	50,000	50,000		50,000	100
Senior citizen center	836,250	904,876		904,876	100
Senior Citizen Center	030,230	204,070		204,070	100
CITY OF CHICKAMAUGA					
Fire station	50,000	68,657		68,657	100
Recreation	30,000	29,699	مصد بيني	29,699	100
Senior citizen center	60,000	89,804	***	89,804	100
Water project	538,150	361,252	86,129	447,381	83
LOOKOUT MOUNTAIN					
Sewer project	466,150	435,994		435,994	100
Recreation	50,000	87,283	***	87,283	100
Fire protection		76,932	···	76,932	
*		- • <del>-</del>		,	
CITY OF FT. OGLETHORPE					
Sewer projects	69,300				
	\$ <u>18,000,000</u>	\$ <u>14,970,015</u>	\$ <u>1,337,465</u>	\$ <u>16,307,480</u>	

The practice of leaving the interest earned within the account has resulted in overage of spending when compared to original budgeted amount.

# WALKER COUNTY, GEORGIA SCHEDULE OF PROJECTS CONSTRUCTED WITH SPECIAL PURPOSE LOCAL OPTION SALES TAX PROCEEDS ADOPTED MARCH 17, 1998

For the Fiscal Year Ended September 30, 2001

	Expenditures				
Project	Original Estimated 	Prior <u>Years</u>	Current Year	<u>Total</u>	Estimated Percentage of Completion
Water and sewer	\$ 1,600,000	\$ 1,427,697	\$ 533,920	\$ 1,961,617	100%
Subtitle D landfill	5,900,000	1,713,593	1,081,758	2,795,351	47
Recreation	1,700,000	261,980	157,836	419,816	25
Renovation of		·	. ,	,	
courthouse	1,200,000	370,960	586,970	957,930	80
New agricultural center	400,000	117,829	475,500	593,329	100
Renovate, expand jail	1,200,000	1,653,120	247,037	1,900,157	100
New industrial park	1,000,000	350,133	823,281	1,173,414	100
Roads, streets, and		·	,	-,,	200
bridges	5,750,000	933,885	588,242	1,522,127	100
Administration	***	10,180	7,646	17,826	
Total for all projects	\$ <u>18,750,000</u>	\$ <u>6,839,377</u>	\$ <u>4,502,190</u>	\$ <u>11,341,567</u>	