

**AGENDA**  
**WALKER COUNTY**  
**BOARD OF COMMISSIONERS**  
**WALKER COUNTY COURTHOUSE ANNEX III, 201 S MAIN STREET**  
**LAFAYETTE, GEORGIA 30728**

The following constitutes the agenda for the regular scheduled meeting of the Board of Commissioners of Walker County, Georgia to be held at 6:30 p.m. on June 27, 2024

**REGULAR SCHEDULED MEETING**

- **Invocation & Pledges**

- **Chairman Whitfield will Call to Order the Regular Meeting**

- **Establish a Quorum is present**

- **Approve Agenda**

- **Approve Minutes**

Minutes for the FY2025 Budget Work Session Held on June 3, 2024 at 9:00 a.m.

Minutes for the Regular Scheduled Meeting Held on June 13, 2024 at 6:30 p.m.

- **Public Hearing**

Deborah Nix requests a conditional use variance for property located at 8264 Highway 157, Rising Fawn, GA 30738. Tax map & parcel number 0-236-0101.

- **Public Comment**

- **New Business**

Approval of Office of the Governor Criminal Justice Coordinating Council Subgrant Award, Project Name: Adult Felony Drug Court, Subgrant Number: J25-8-032

Approval of Office of the Governor Criminal Justice Coordinating Council Subgrant Award, Project Name: Mental Health Court, Subgrant Number: J25-8-073

Approval of Intergovernmental Agreement with the City of Rossville for Recreational Services

Deborah Nix requests a conditional use variance for property located at 8264 Highway 157, Rising Fawn, GA 30738. Tax map & parcel number 0-236-0101.

- **Commissioner Comments**

- **Executive Session (if necessary)**

- **Adjourn**

**NEXT REGULAR MEETING - Thursday, July 11, 2024 at 6:30 p.m.**



**Walker County Governmental Authority**  
**101 South Duke Street, P.O. Box 445**  
**LaFayette, GA 30728**  
**706-638-1437**

**Minutes of the FY2025 Budget Work Session**  
**June 3, 2024 - 9:00 PM**

**I. Call to Order:**

Chairman Shannon Whitfield called to order the FY2025 Budget Work Session held at Walker County Civic Center, 10052 Hwy 27, Rock Spring, Georgia at 9:00 AM on June 3, 2024.

**II. Attendees:**

The following were present: Chairman Whitfield, Commissioner Robert Blakemore, Commissioner Mark Askew, Commissioner Brian Hart, Commissioner Robert Stultz, Legal and Policy Director David Gottlieb, Public Relations Director Joe Legge, Communications Specialist Dakiya Porter and Board Clerk Whitney Summey. Other guests signed in at the meeting as well. Please see the attached sign in sheet.

**III. Presentations:**

**I. Tax Commissioner's Office:**

1. Carolyn Walker requested a 4% increase in salaries for cost of living raises and to add an additional employee. She said they also need to enhance security, specifically adding two security cameras at the Fairview office.

**II. District Attorney's Office:**

1. Kevin Baugh said their office is funded by the four counties in the circuit and Walker County is 38% of the total budget. He said they are short staffed and explained some of the competitive salaries in the area affecting it. He said the state has given a 4% salary increase and they try to stay equivalent. He said the VOCA grant has been cut substantially which has hurt their budget. He said 90-95% of the budget increase will go to personnel. He said if all of the open positions are not filled and the salaries are not used, the state will reimburse the county at the end of the year. Commissioner Hart asked if the 4.3% salary increase was included in the total asking budget. Kevin Baugh said yes.

**IV. Recess:**

1. The Board took a recess at 9:17 AM. The meeting resumed at 9:32 AM.

**V. Presentations (Continued):**

**I. Animal Services:**

1. Emily Sadler asked for a slight increase in their budget. She said there are multiple factors such as overtime due to animal control after hours emergency calls; cleaning and disposal increases at the landfill; energy, water and sewerage increases due to cleaning. Commissioner Hart asked if staff raises were included in the proposed budget. Emily Sadler said cost of living raises were included.

**II. Public Defender's Office:**

1. Jad Johnson said they are funded by the four counties they service and the state. He said they are four attorneys short and any funds not used are reimbursed to the counties at the end of the year. He said they have requested a small increase in their budget for personnel raises. Commissioner Hart asked if attorneys live and work in the same county. Jad Johnson said they all travel to each county serviced by their office. Commissioner Askew asked for an estimated percentage of the increase. Jad Johnson said it was around a \$23,000.00 increase.

**III. Coroner:**

1. Billy Sims said there is an increase in his budget request for salaries. He wants his salary to increase to \$60,000.00 from \$34,000.00. He said he is asking for his Chief Deputy Coroner's salary to increase to \$30,000.00 per year. He is also asking for the deputies' call rates to increase to \$250.00 from \$200.00. He said the cremation rate is also increasing which will affect the indigent care costs. Chairman Whitfield asked if the deputies get paid by call and if they received a raise in 2024. Billy Sims said they do get paid by call and the increase in 2024 was from \$175.00 to \$200.00. He said he has decreased spending by only using third parties for Atlanta trips twice since January.

**IV. Assessor's Office:**

1. Terry Gilreath said the biggest change in his budget request is for an additional employee. He said there is an increase in travel and general line items for training. He

said the prices for classes have increased and it is harder to get into the online classes, so they will have to travel to attend in person classes. Commissioner Hart asked if the salary difference included raises. Terry Gilreath said yes.

VI. Recess:

- I. The Board took a recess at 10:09 AM. The meeting resumed at 10:21 AM.

VII. Presentations (Continued):

I. Magistrate Court:

1. Cindy Hollingsworth said salaries are the main change because of new judges and cost of living raises. She said some of their computer services are increasing from their vendors as well. She added that interpreters are needed more than usual and they may ask for more money for them in the future.

II. Planning & Inspections:

1. Jon Pursley said there is a 5% increase in the total budget. He gave a breakdown of the 2024 and 2025 budget differences.

III. Facilities:

1. Todd Bird said there is a 9.21% increase in his budget proposal. He said the main thing they are needing is an additional employee with plumbing experience. He gave details of some of the big projects they are working on and the costs, including remediation of the Coats American building in Rossville.

VIII. Recess:

- I. The Board took a recess at 10:36 AM. The meeting resumed at 10:53 AM.

IX. Presentations (Continued):

I. Probate Court:

1. Christy Anderson said salaries are the main change. She said they want to add an additional full time employee. She said class fees are also increasing. She also asked if the chief clerk could serve as a part time judge to help with guardianship and probate. She said this will help save time. Chairman Whitfield said she needed to submit a request in writing and the Board can see if it is within statute.

II. Elections & Registration:

1. Danielle Montgomery said they have an increase in salaries and postage. She said shipment of machines is not covered in the warranties and the new Rossville location will add additional postage costs. She said the cellular data costs are also increasing and it is how the poll pads are operated at each voting site. She said they also need four new scanners in the office per the state's recommendations. Chairman Whitfield asked her to provide the Board with information on the requested scanners.

X. Recess:

- I. The Board took a recess at 11:11 AM. The meeting resumed at 1:00 PM.

XI. Presentations(Continued):

I. Sheriff's Office:

1. Steve Wilson said salaries and benefits are their main increases. He said vehicle repairs are also seeing a big increase due to rising cost of accident repairs and maintenance. He said the jail is expected to see increases in dental, prescription, and food cost. He said they are also needing roof repairs. Chairman Whitfield asked about ammo and training ammo increases being two separate line items. Steve Wilson said they have always been separate and he will look into the admin and training differences.

II. Landfill:

1. Paine Gily gave a broad overview of the landfill. He said volume is up but it is not where it needs to be so it affects their revenue streams. He said they are asking for a 14% increase for additional labor, five groundwater wells, technical services, equipment repair costs, and post closure costs. Commissioner Hart asked about the five groundwater wells. Paine Gily said they will cost \$80.00 to \$100.00 per foot to dig. Chairman Whitfield asked where the additional \$400,000.00 in revenue was coming from. Paine Gily said republic waste has already announced an increase in their rates, so the landfills rates will also increase to offset the difference. Chairman Whitfield asked what the MSW rate is projected to be. Paine Gily said \$56.50 which is a 6% increase. Commissioner Askew said getting bigger customers could help offset some of the costs.

III. Mountain Cove Farms:

1. Jenna Stevens said their main budget is payroll and utilities. She said they are asking for additional funding for facility improvements. She provided the Board with a handout and gave a detailed overview of the state of the buildings and how repairs could help bring in additional guests and revenue. She also compared the current rates to rates they could have with the requested improvements.

IV. Fleet & Equipment Maintenance:

1. Rick Carr said salary and COLA raises are their main request. He said they need to hire an additional mechanic and fabricator for the current open position. He said they are having to contract out big jobs because they do not have a fabricator.

V. Public Library:

1. Lecia Eubanks said they have six funding agencies and three different fiscal years. She said they are asking for \$36,000.00 additional funding for wages and benefits.

VI. Public Works:

1. Carlen Bowers said they are asking for a 4-5% increase in salaries. He gave details of the additional increases such as material inflation, equipment upgrades, capital outlay projects, bridge and box culvert repairs, and additional vehicle purchases. Commissioner Stultz asked about the \$60,000.00 increase under snow and ice. Carlen Bowers explained that the current plows and sanders are not compatible with the new trucks. Commissioner Hart asked if the 24% increase would include COLA raises and additional employees. Carlen Bowers said yes and it will cover five additional employees.

VII. EMA/911:

1. Blake Hodge provided the Board with a detailed proposal with multiple options for the budget. He said they are asking for \$80,000.00 to finish the inside of the 911 center. He said night shift employees are a challenge to keep so they are requesting a \$2.00 per hour increase in their salary. Commissioner Stultz asked how many employees are on night shift. Blake Hodge said they have five positions but are well under staffed. He said they keep three minimum employees on the night shift and have three openings. He said this causes them to have additional overtime expenses. He said there is also an operations manager position open. They would like to take out that position and add a 911/EMA assistant director to better serve the EMA for the county.

VIII. Fire Rescue:

1. Blake Hodge provided the Board with a detailed proposal with three options for pay increases and additional employees. He said adding additional personnel would help with the county's ISO rating. He said they have a huge need for a diesel mechanic that is a certified emergency vehicle technician. He said this would save time and money for vehicle repairs. He said the current burn building needs to be replaced and gave details on the proposal in the handout. He said the new command vehicle requests are part of the replacement program that was started a few years ago. Commissioner Askew asked if the burn building would go in the same place as the current one. Blake Hodge said it will go to a new location where there is already an existing concrete pad.

IX. Ag Extension:

1. Jennifer Meeks gave an overview of the services they provide. She said they have a very simple budget and only have one item change to the 4H program assistants salary.

XII. Adjournment:

- I. Chairman Whitfield thanked everyone for their presentations. He said the requests are six-million dollars over funding levels and the Board will work very hard on getting a budget finalized. Chairman Whitfield adjourned the meeting at 2:38 PM.

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Shannon K. Whitfield  
Chairman/CEO  
Walker County Georgia

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Date

Minutes prepared by: Walker County Board Clerk, Whitney Summey



**Walker County Governmental Authority  
101 South Duke Street, P.O. Box 445  
LaFayette, GA 30728  
706-638-1437**

**Minutes of the Regular Meeting  
June 13, 2024 - 6:30 PM**

**I. Call to Order:**

Chairman Shannon Whitfield called to order the Regular Scheduled Board of Commissioners Meeting held at Annex III, 201 S. Main Street, LaFayette, Georgia at 6:30 PM on June 13, 2024.

**II. Attendees:**

The following were present: Chairman Whitfield, Commissioner Robert Blakemore, Commissioner Mark Askew, Commissioner Brian Hart, Legal and Policy Director David Gottlieb, Public Relations Director Joe Legge, and Board Clerk Whitney Summey. Other guests signed in at the meeting as well. Please see the attached sign in sheet.

**III. Approval of Agenda:**

Chairman Whitfield made a motion to amend the agenda to add Resolution R-022-24, seconded by Commissioner Askew, 3 ayes and 0 nays, motion carried.

**IV. Approval of Minutes:**

Commissioner Hart made a motion to approve the minutes of the Regular Scheduled Meeting held May 23, 2024 at 6:30 p.m., seconded by Commissioner Blakemore, 3 ayes and 0 nays, motion was approved.

**V. Public Comment:**

- I. Jim Pope asked County Attorney David Gottlieb his opinion on how the enabling act should be worded so the Board can not replace the Chair's daily responsibilities with a County Manager. He explained he was a part of the group that started talking about Walker County changing to a Board of Commissioners in 2016. He said they deliberated on a county manager versus a chair and felt a chair would be in the best interest of the county.
- II. Shawn Lawles said he was against Commissioner Stultz' remarks from the May 23, 2024 meeting pertaining to the Republican party having a vetting process. He gave details of some of the complications that Catoosa County is currently experiencing with a vetting process.
- III. Robby Tate said a vetting process from the Republican party will cause problems and he is against it. He said the public and media vet a candidate when they are campaigning. He said he would like to hear from the Republican party if they intend on implementing a vetting process.
- IV. Randy Pittman, vice chair of the Republic party, said they have no intention of vetting candidates.
- V. Ed Yates said this is not a Republican party meeting.
- VI. Melissa Hulsey said she made a mistake at the prior meeting in her reference to an agreement, she said the agreement she was referencing was only a draft memorandum of understanding. She said there was not a detailed plan created in 2008 for the proposed City Athletic Director in exchange for the county paying the utilities at the Ellis Road ballfields which was referenced in the MOU. She said there is also not a signed copy. She said the county has spent roughly \$450,000.00 over the last 15 years in utilities at the Ellis Road ballfields. She said she submitted an open records request for the financial records for Williams Drive Community Center. She gave details on some of the information provided and stated there should be more information for accounting purposes. She also stated that Rossville Athletic Association manages the Ellis Road ballfields and the Williams Drive gym. She said RAA only has a contract with the city for the ballfields and does not have one with the county for the gym. She stated RAA collects rent for the use of the gym and asked that the county be reimbursed for any rent collected.
- VII. Jamie Hulsey congratulated Gene Wilson on his win of District 4. He presented concerns with the use of the Rossville ballfields by Southern Softball Association and Rossville Athletic Association. He stated there should be specific procedures followed for any nonprofit entity such as bank account information and director salaries. He said nonprofit Board minutes should be available, which have not been provided upon his request. He said that the kids should have recreation programs available but through the proper channels.
- VIII. Scott McNabb said he attended the FY2025 Budget Work Session on June 3, 2024. He said there were presentations missing from the civic center and transportation department. He expressed concerns with the Ironman agreement for funding for fire hydrants. He said he has

requested information on this agreement for many years. He said he was provided with details of the fire hydrant purchases from the Water Authority. He said he is concerned with the Ironman event not fulfilling its obligation. He said they have \$35,000.00 that has not been paid. He also expressed concerns with the Hinkle Fire Station being remodeled for use as a fire station and community center. He said there has been back and forth on the engineer's drawings and he would like to see action taken to get the building fixed.

VI. Unfinished Business:

- I. Commissioner Blakemore made a motion to approve the minutes for the regular scheduled meeting held on April 11, 2024 at 6:30 p.m., seconded by Commissioner Askew, 3 ayes and 0 nays, motion carried.

VII. New Business:

- I. Chairman Whitfield read Resolution R-020-24 to appoint members to the Chickamauga Public Library Board and the Rossville Public Library Board. Chairman Whitfield made a motion to appoint Teresa Guffey and Susan Tankersley, seconded by Commissioner Hart, 3 ayes and 0 nays, motion carried.
- II. Chairman Whitfield read Resolution R-021-24 to appoint a member to the DFACS Local Advisory Board. Chairman Whitfield made a motion to appoint Debra Parrish, seconded by Commissioner Askew, 3 ayes and 0 nays, motion carried.
- III. Chairman Whitfield read Resolution R-022-24 to amend the FY2024 budget to appropriate funds for the settlement of the Walker County Development Authority's outstanding economic development taxable refunding revenue bonds series 2019. He said in 2015 the prior administration approved building out the industrial park but with the county's financial position they had to use properties as collateral and had interest rates that were extremely high. He said in 2019 there were major improvements to the county's financial position. He said they received a A1 credit rating and were able to refinance the bonds to eliminate five years and payments and 3.9 million dollars in interest, and take the properties back. He said this is the largest standing debt the county has. He said this will take off up to an additional 1.9 million dollars in interest and ten years of payments. Commissioner Hart made a motion to approve, seconded by Commissioner Askew, 3 ayes and 0 nays, motion carried.
- IV. Chairman Whitfield presented Resolution R-023-24 to approve the defeasance of the Walker County Development Authority's outstanding economic development taxable refunding revenue bonds series 2019. He said this resolution is in conjunction with R-022-24. Commissioner Hart made a motion to approve, seconded by Commissioner Blakemore, 3 ayes and 0 nays, motion carried.
- V. Chairman Whitfield presented a purchase order 2024-00001985 for \$58,950.00 to JBM Repairs LLC for building improvements. He said this is for repairs on the new elections building, including removal and replacement of the roofing system, gutters and downspouts. Commissioner Blakemore made a motion to approve, seconded by Commissioner Askew, 3 ayes and 0 nays, motion carried.
- VI. Chairman Whitfield read the May 2024 Departmental Statistics.

VIII. Commissioner Comments:

- I. Commissioner Blakemore thanked everyone for coming out and participating. He encouraged citizens to reach out with any comments, concerns, or questions. He thanked all county employees and specifically employees working outside in the heat.
- II. Commissioner Askew congratulated Chairman Whitfield on the success of his work in the county's debt reduction. He encouraged everyone to go out and support the Hwy 27 farmers market. He encouraged anyone to reach out with any comments or concerns.
- III. Commissioner Hart said he is glad to see work on the new elections building. He thanked Chairman Whitfield for all of his hard work with the county's debt reduction.
  - I. Chairman Whitfield gave details on multiple local farmers markets. He said he is glad to live in an area where there are so many thriving farmers markets. He said the new playground at the Civic Center will have a grand opening very soon. He said the recent FY2025 work session did not include all departments. He said it was the first of this kind of meeting and they wanted to get the largest department requests on the agenda first. He thanked the Board, employees, and citizens for all of the hard work and dedication to get the county to its current financial status. He said the county is on track to be debt free by the end of the year.

IX. Executive Session:

- I. Commissioner Askew made a motion to go into executive session for real estate and personnel, seconded by Commissioner Blakemore, 3 ayes and 0 nays, motion carried. The Executive Session began at 7:30 PM. Chairman Whitfield called the regular meeting back to order at 8:01 PM with no action to be taken from the Executive Session.

X. Adjournment:

- I. Commissioner Hart made a motion to adjourn the meeting, Commissioner Askew seconded the motion. Motion carried and the meeting was adjourned at 8:02 PM.

Shannon K. Whitfield  
Chairman/CEO  
Walker County Georgia

Date

Minutes prepared by: Walker County Board Clerk, Whitney Summey



## Sign In Sheet

## Regular Scheduled Board of Commissioners Meeting

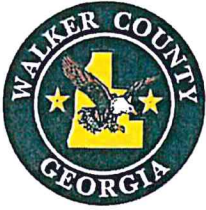
June 13, 2024

6:30 PM

**Name**

**Address**

Name	Address
Tina Harey	Discover Walker
John Johnson	Rossville
Paine Gily	Landfill
Shawn Cawley	Wheller Rd
Care Wilson	Farmstone
Randy Pittman	WCHDC
Scott Mcraeb	Rossville
TAVIS Muddler	Flintston
Jason Kudo	Rossville
Aleks Litis	Chickamauga GA
Angie Teams	
<del>Mr. M.</del>	<del>LaFayette</del>
Ruby Allen	LaFayette
Robby Tate	LaFayette
Janey Helvey	Chick
Neo Yates	Rossville
Jim Pope	Villanova



**Walker County  
Planning Commission Meeting**

**June 20, 2024  
6:00 P.M.  
Walker County Civic Center**

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. READING AND APPROVAL OF MINUTES FOR MAY 16, 2024 MINUTES**

**IV. MOTION TO OPEN PUBLIC HEARING:**

**A. CONDITIONAL USE VARIANCE:**

- 1. Deborah Nix:** Requests a conditional use variance for property located at 8264 Hwy 157 Rising Fawn, GA. 30738. Tax map & parcel number 0-236-0101.

**V. MOTION TO CLOSE PUBLIC HEARING:**

**VI. MOTION TO GO INTO NEW BUSINESS:**

**A. Deborah Nix**

**VII. ADJOURNMENT:**



Walker County Planning Commission  
Minutes

June 20, 2024  
Walker County Civic Center  
6:00 PM

**ATTENDEES:**

**Planning Commission Members**

Will Ingram  
Michael Haney  
John Morehouse  
Stan Porter  
Cindy Askew  
Rob Walthour  
Michael Hicks  
Todd Holt  
Randy Pittman

**Walker County Planning Staff**

Jon Pursley, Planning Director  
Kristy Parker, Planning Commission Secretary

**I. CALL TO ORDER:**

Chairman Haney called the meeting to order at 6:00 P.M.

**II. ROLL CALL**

**III. READING & APPROVAL OF THE MAY 16, 2024 MEETING MINUTES:**

Chairman Haney asked if there was a motion to approve or deny the minutes. Stan Porter made a motion to approve. Todd Holt seconded the motion to approve. The vote was unanimous. Motion to approve minutes carried.

**IV. MOTION TO OPEN THE PUBLIC HEARING:**

Chairman Haney asked for a motion to open the public hearing. Todd Holt made a motion to open the public hearing. Rob Walthour seconded the motion. The vote was unanimous. Motion to open the public hearing carried.

**V. PUBLIC HEARING:**

**Conditional Use Variance:**

**1. Deborah Nix:** Chairman Haney asked if anyone was present for this property. Ms. Nix came forward and stated that due to health reasons she would like for her daughter and son-in-law to place a mobile home on her property. Planning Director Jon Pursley asked Ms. Nix didn't she already have a second address on this property and she said yes. He explained that back in 2017 she was in the process of getting an in-house family variance but ended up not getting it. Michael Hicks asked if the two homes would share a driveway and Ms. Nix stated yes. She said that most of her property was wooded. Chairman Haney asked if there were any other questions from the board or from anyone in the audience. There were no more questions.

**VI. MOTION TO CLOSE THE PUBLIC HEARING:**

Chairman Haney asked if there was a motion to close the public hearing. Randy Pittman made a motion to close the public hearing. Michael Hicks seconded the motion. The vote was unanimous. Motion to close the public hearing carried.

**VII. MOTION TO GO INTO NEW BUSINESS:**

Chairman Haney asked if there was a motion to open new business. John Morehouse made a motion to open new business. Will Ingram seconded the motion. The vote was unanimous. Motion to open new business carried.

**VIII. NEW BUSINESS:**

**1. Deborah Nix:** Chairman Haney asked if there was a motion to approve or deny and if deny a reason why. Michael Hicks made a motion to approve. Randy Pittman seconded the motion to approve. The vote was seven members voting to approve with one member Todd Holt abstaining. Motion to approve carried.

**XI. ADJOURNMENT:**

Chairman Haney asked if there was a motion to adjourn. Stan Porter made a motion to adjourn. Will Ingram seconded the motion. Vote was unanimous.

\_\_\_\_\_  
Date Submitted: Planning Commission Chairman

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Date Submitted: Planning Commission Secretary

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Date Submitted: Planning Commission Director

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8001 Juvenile/Youth/Family

8003 Public Hearing

8005 Debtors and Creditors

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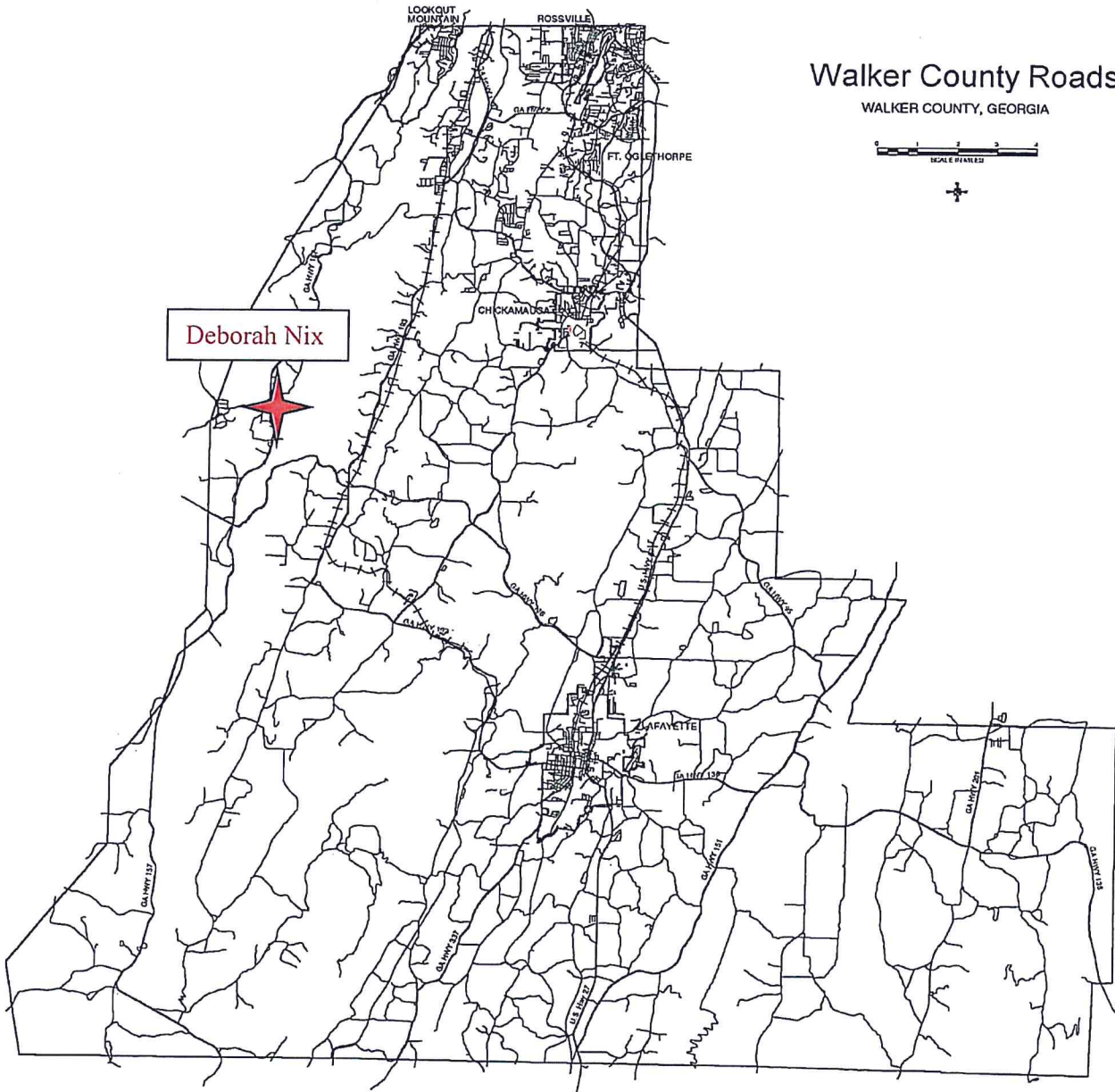
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## WALKER COUNTY, GEORGIA

0 1 2 3 4  
SCALE IN METERS



WALKER COUNTY  
PLANNING & DEVELOPMENT  
AGENDA ITEM

Owner: Deborah Nix

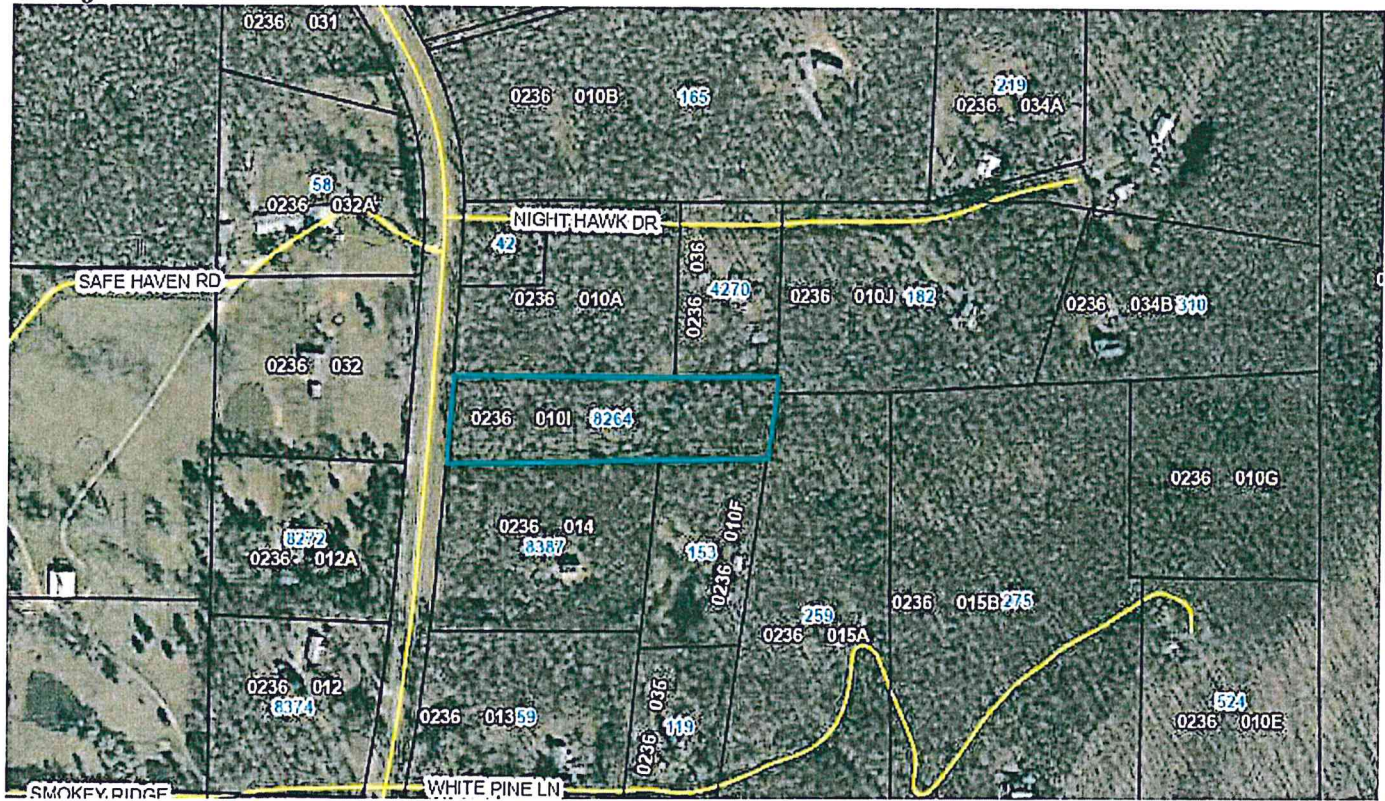
Petitioner: same

Location of Property: 8264 Hwy 157  
Rising Fawn, GA. 30738

Tax map & parcel number 0-236-010I

	PC Meeting Date:	6/20/2024
	Present Zoning:	A-1 (Agricultural)
APPLICANT’S INTENT:	Requesting a conditional use variance to allow her daughter to place a modular home on her property.	
DETAILS OF REQUEST:	Ms. Nix has 3.96 acres zoned A-1 and would like a conditional use variance for her daughter to be allowed to place a modular home on her property.	

Projected Area:



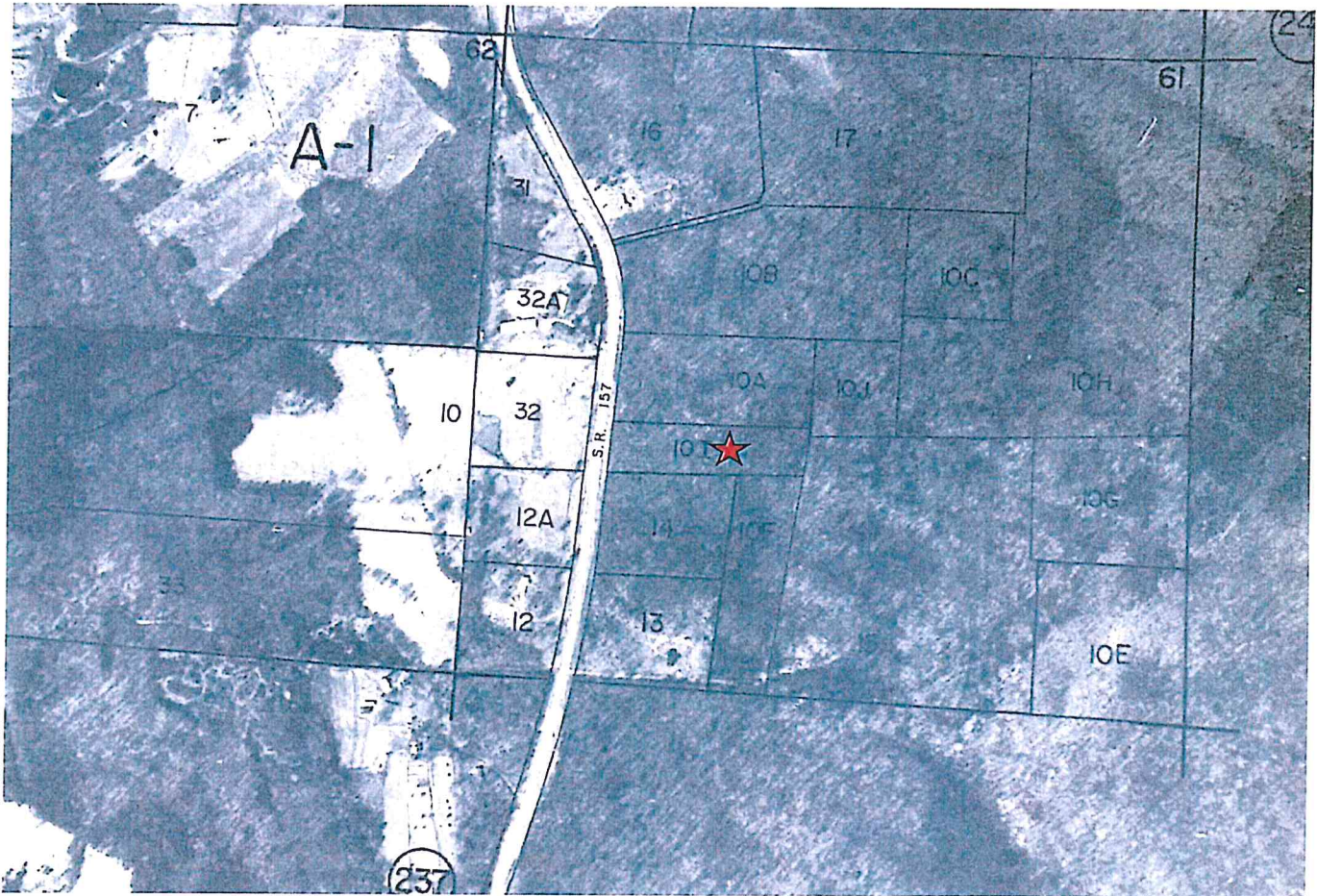
To Whom It May Concern:

My husband and I can have recently been dealt a rather difficult hand. The house I have rented for several years is going to be put on the market and we essentially have 2 months to make a plan and find other accommodations. As a fairly new certified educator and a police officer, with 4 children collectively, the astronomical rent prices and mortgage rates are a bit more than we can handle. My mother has graciously offered an acre of land for us to quickly and affordably put a manufactured home on. Making this move would be valuable to us in several ways. My mother, who will be 70 this year, while full of life, has been facing some medical issues and could majorly use our help. Being on site to help would be a blessing in that I will still be able to fix dinner, maintain my household, and make sure my children are bathed and in bed, while still being able to help my mother as needed instead of having to drive up the mountain, then drive back home to take care of my family's needs. Within the past week, my father has also been dealt some heavy blows on the health front and will need my care in the near future. Being able to put a home on my mother's property would allow me to maintain my household while being able to take care of both of my parents. I had plans to do this previously (2017), so the property has already been perc tested and has an address of 8262 Hwy 157 Rising Fawn, GA 30738. We were also given permission to use my mother's driveway and branch off of her driveway, which would be helpful, however, it is not an absolute necessity. At that time, however, I decided to hold off on my plans to put a home there, and decided to finish my bachelors in special education and sink my funds into paying for my education in an attempt to eliminate the need for student loans. As a local constituent, educator who serves our community, and law enforcement officer who also serves our community, we are asking for your help in this matter in allowing us to be able to move to our desired location. This will be a tremendous relief for our family and allow us to continue serving this community.

Thank you for your time and consideration in this matter,

Jessica and Christopher Pyper

Zoning Map:



**Adjoining lot acreage**



# Future Land Use Map:

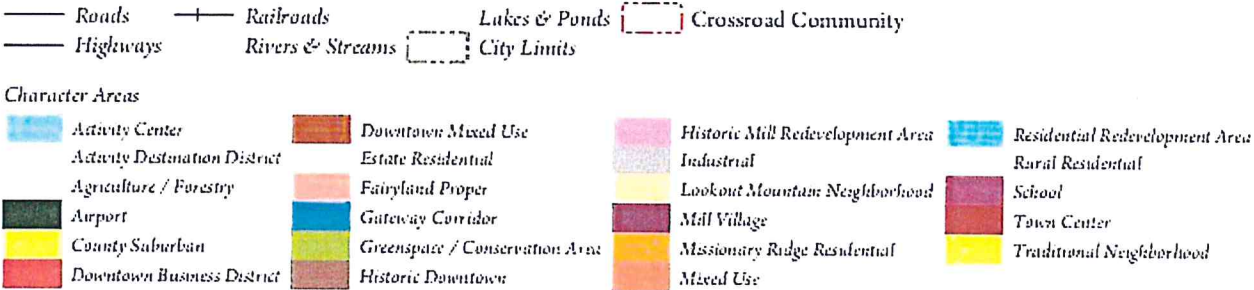
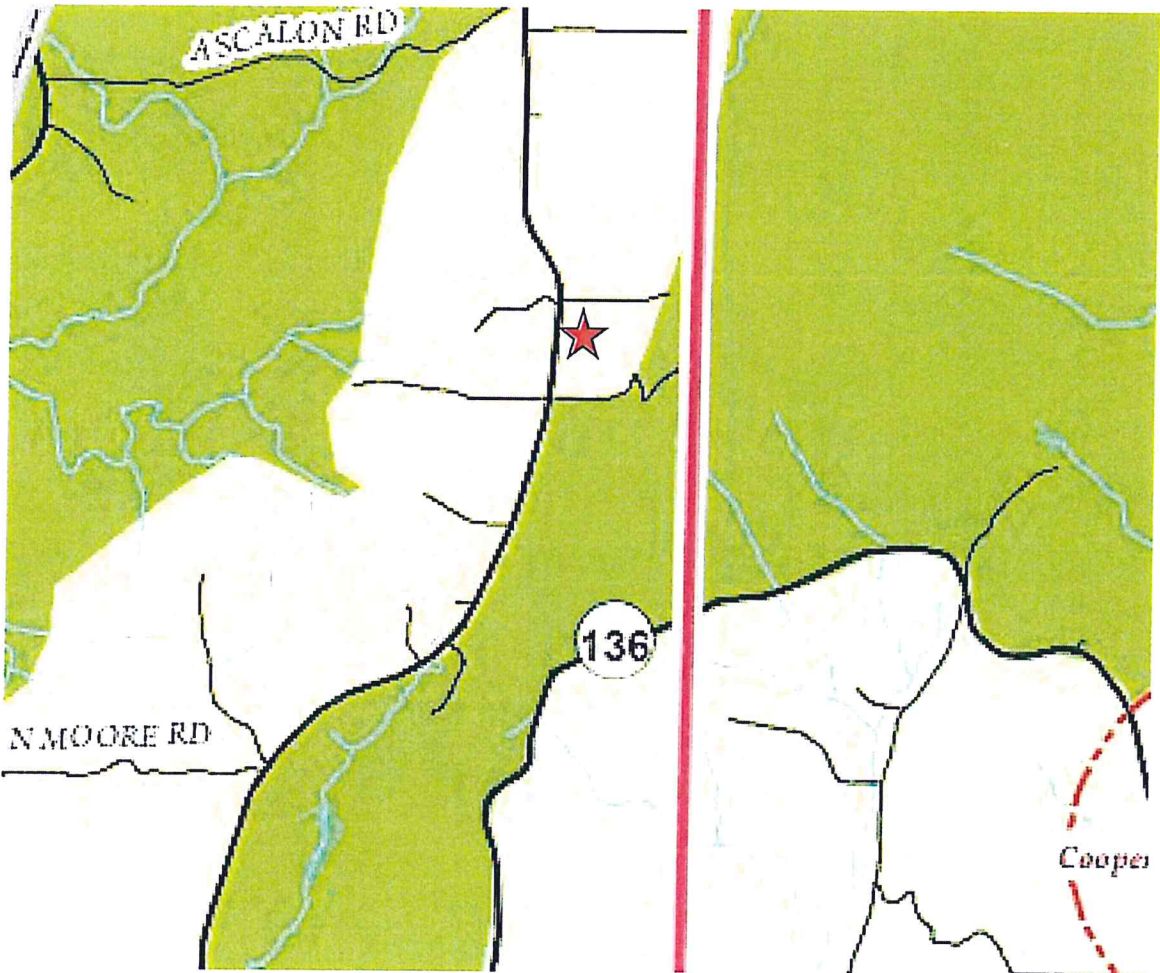




Figure 51. Chamberlain Road, west of LaFayette

**Rural Residential: LaFayette, Rossville, and Walker County**

*Description:* A rural, mostly undeveloped lands consisting of large lots, open space, pastoral views, low pedestrian orientation, and a high degree of residential building separation. Residential building separation is greater than what exist in County Suburban Charter area. These locations may face development pressure for lower density subdivisions of one unit per one+ acres. Agricultural and forestry operations are more likely to be found dispersed among large lot residential property.

**Suggested Development Strategy:**

1. Permit and allow variances for conservation subdivisions designed to incorporate large amount of open space.
2. Allow limited commercial activities.
3. Preserve rural features and limit residential development to lot sizes of 1 to 5 acres (often designated as Residential-Agricultural or Agricultural Zoning Districts).
4. Whenever possible, connect to regional network of greenspace and trails available to pedestrians, bicyclists, and other non-vehicular means of transportation.
5. Limit the rate of water and sewer infrastructure expansion in a practical, responsible matter.
6. Resurface and repair roads when needed.

**Land uses:**

- Residential
- Agriculture/Forestry
- Parks/Recreation/Conservation

*Key Word Objectives:* Conservation, Agriculture, Forestry, Single family residential, Low-density development, Conservation subdivision, Trails

#### **CONSIDERATION OF ZONING CRITERIA**

1. **Existing land uses and zoning of nearby property:** The zoning of the nearby property is currently zoned A-1 (Agricultural)
2. **Suitability of the subject property for the zone purposed:** No zoning change is requested.
3. **The extent to which property values of the subject property are diminished by the particular zoning restrictions:** None.
4. **The extent to which the destruction of property values of the subject property promotes the health, safety, morals or general welfare of the public:** None that we know of.
5. **Relative gain to the public as compared to the hardship imposed upon the individual property owner:** No gain to the public.
6. **Whether the subject property has reasonable economic use as currently zoned:** No.
7. **Length of time the property has been vacant as zoned considered in the context of land development in the vicinity of the property:** The tax records show the property has been owned by Ms. Nix since April 1987.
8. **Whether the proposed zoning will be a use that is suitable in view of the use and development of adjacent and nearby property:** It would be.
9. **Whether the proposed zoning will adversely affect the existing use or usability of adjacent or nearby property:** Not that we know of
10. **Whether the zoning proposal is in conformity with the policies and intent of the Comprehensive Plan:** The Future Land Use Map rural residential.
11. **Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.** It would not.
12. **Whether there is other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal:** The future land use shows rural residential and states to preserve rural features and limit residential development to lot sizes of (1) one to (5) five acres. There are also nine surrounding lots that are less than five acres.

OFFICE OF THE GOVERNOR  
CRIMINAL JUSTICE COORDINATING COUNCIL

State of Georgia

REFERENCE NO.:01

SUBGRANT AWARD

SUBGRANTEE: Walker County Commission

IMPLEMENTING

AGENCY: Walker County

PROJECT NAME: Adult Felony Drug Courts

SUBGRANT NUMBER: J25-8-032

FEDERAL FUNDS: \$ 341,313

MATCHING FUNDS: \$ 60,232

TOTAL FUNDS: \$ 401,545

GRANT PERIOD: 07/01/24-06/30/25

This award is made under the Council of Accountability Courts Judges State of Georgia grant program. The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits to establish specialty courts or dockets to address offenders arrested for drug charges or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

This Subgrant shall become effective on the beginning date of the grant period, provided that a properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council by June 30, 2024.

AGENCY APPROVAL

SUBGRANTEE APPROVAL

Steven Hatfield  
Steven Hatfield, Director  
Criminal Justice Coordinating Council

07/01/24

Signature of Authorized Official Date

Shannon K. Whitfield, CEO  
Typed Name & Title of Authorized Official

58-6000901-001  
Employer Tax Identification Number (EIN)

\*\*\*\*\*  
INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	07/01/24	9		**	J25-8-032
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	01				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	Adult Felony Drug Courts	624.41	\$ 341,313

**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**State of Georgia – Accountability Courts**

**FY25 SPECIAL CONDITIONS**

1. All project costs not exclusively related to activities of the funded accountability court must be approved with a Subgrant Adjustment Request, and only the costs of approved project-related activities will be reimbursable under the Subgrant Award.  
Initials
2. The subgrantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request is accompanied by a detailed project budget that itemizes all projected expenditures as approved by the Council of Accountability Court Judges (CACJ) Funding Committee. This initial SAR is part of the grant activation process and enables the CJCC to initiate the grant. The project budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from the Criminal Justice Coordinating Council. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by the Criminal Justice Coordinating Council.  
Initials
3. The subgrantee must submit subsequent Subgrant Adjustment Requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the subgrant period.  
Initials
4. The subgrantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this subgrant award must be expended by the grant end date and not encumbered.  
Initials
5. The subgrantee agrees that at least 25% of the awarded funds will be spent in the first quarter, 50% in the second quarter and 75% in the third quarter. If this condition is not met, any unused remaining funds from that quarter will be retained by the Council to be managed by the CACJ Funding Committee.  
Initials
6. Waivers for the above 25% expenditure requirement may be granted at the committee's discretion for the 1<sup>st</sup> and 2<sup>nd</sup> quarters only. If a waiver is granted, the funds held over to the next quarter must be spent in the next quarter.  
Initials
7. This is a reimbursement grant. Requests for reimbursement must be made on a quarterly basis. Subgrant Expenditure Reports (SERs) are due 15 days after the end of the reporting period. SERs may be submitted monthly. SER submissions must be accurate and complete. Subgrantees should not submit incomplete SERs. Incomplete SERs will be considered late, and a 10% penalty will be assessed after expiration of a 10-day grace period. A failure to follow SER procedures outlined in these conditions and in the CACL Rules may subject a court to rescission of a grant award as outlined in Article 4 of the Rules.  
Initials

**SUBGRANT NUMBER:**

**SPECIAL CONDITIONS**

8. The subgrantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.  
Initials JS
9. Statistical and/or evaluation data describing project performance must be submitted to Council of Accountability Court Judges (CACJ) on a quarterly basis using the proscribed format provided to the Subgrantee. Failure to submit all requested data on a timely basis will result in the withholding of grant funds on this subgrant and/or any other subgrant administered by CJCC until compliance is achieved. If reports are not received, funds for subsequent quarters may be rescinded.  
Initials JS
10. The subgrantee certifies that 1) title to all equipment and/or supplies purchased with funds under this subgrant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or equipment is no longer utilized for its grant-funded purpose, the Criminal Justice Coordinating Council and the Council of Accountability Court Judges will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.  
Initials JS
11. If your court uses a CSB/DBHDD enrolled provider for treatment and receives specific contracted funds for mental health and/or addictive disease treatment court services, these funds have been awarded provisionally. Prior to use, the court must meet with the CSB/DBHDD enrolled provider to determine what services are billable and are not being provided. These funds should only be applied to services that are not billable by the CSB/DBHDD enrolled provider. The court should work to enter into an agreement with the CSB/DBHDD enrolled provider that outlines billable and non-billable services.  
Initials JS
12. All drug, veteran, mental health, family, and DUI courts must use a validated assessment tool approved by the Council of Accountability Court Judges. All courts are required to use evidence-based treatment modalities.  
Initials JS
13. Subgrantees must comply with the training requirements as determined by the Council of Accountability Court Judges. All evidence-based training attendees will be required to sign and submit the CACJ Training Acknowledgement & Agreement Form upon registering for CACJ supported training sessions. The court shall implement the evidence-based treatment within 60 days of the training attendee achieving certification.  
Initials JS
14. All evidence-based training attendees that achieve certification are subject to fidelity monitoring by a CACJ treatment team staff member. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit and shall adhere to the policies and procedures outlined in the Model Fidelity Handbook for Evidence-Based Programs.  
Initials JS

**SUBGRANT NUMBER:**

**SPECIAL CONDITIONS**

15. Subgrantees in receipt of funds to support participant treatment are subject to fidelity monitoring by a CACJ treatment team staff member. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit and shall adhere to the policies and procedures outlined in the Model Fidelity Handbook for Evidence-Based Programs  
Initials SL
16. Subgrantees in receipt of funds to support internally provided, grant supported, evidence-based trainings must comply with the following: notify the CACJ of scheduled training sessions; enter into agreements with qualified evidence-based facilitators; submit a CACJ Training Acknowledgement & Agreement Form for each attendee to the CACJ prior to the start of training session; and provide the CACJ with documentation of each attendee achieved certification.  
Initials SL
17. CACJ may designate preferred vendors or suppliers of products or services that are either on state contract or with which the CACJ has an agreement or contract in place. Subgrantees may be required to utilize such contracts or agreements for designated products or services or be required to justify that their purchases are less costly.  
Initials SL
18. All subgrantee programs are subject to the jurisdiction of the Funding Committee of the CACJ by their acceptance a CACJ-awarded grant. Failure to comply with any of the special conditions contained within this document, by the authorized official, project officials, agents, and/or employees of this grant, will subject the program to the enforcement procedures outlined in Article 4 of CACJ Rules.  
Initials SL
19. Subgrantees must follow all accountability court standards as approved by the Council of Accountability Court Judges.  
Initials SL
20. Medication-Assisted Treatment (MAT) is the use of medications in combination with counseling and behavioral therapies and is an effective treatment for substance use disorders (SUD), including opioid use disorders (OUD). The Americans with Disabilities Act (ADA) protects persons with OUD and SUD from discrimination for using lawfully prescribed medication. Subgrantees agree not to prohibit a program participant from accessing MAT services or from using lawfully prescribed MAT medication. This condition only applies to adult program participants.  
Initials SL
21. Subgrantees must abide by the Rules of the Council of Accountability Court Judges. Subgrantees are responsible for obtaining the current version of the Rules and ensuring that program activities operate in compliance with the Rules. The Rules, in their entirety, are incorporated herein by reference and compliance with the Rules is a condition of this grant. A failure to comply with the Rules may result in a referral to Section VIII of Article 4 of the Rules governing rescission of grant awards after violations of special conditions or a referral under Article 8 governing compliance with the Rules, state standards, and Georgia law.  
Initials SL
22. The grantee acknowledges that funds provided under this grant award are state-appropriated funds and may not be accessible after the end of the grant period. The final reimbursement request under this award must be received by CJCC no later than July 15, 2025. In addition, if the grantee has not received payments for any prior reimbursements, the grantee must notify CJCC by June 15, 2025 or risk losing access to those funds.

SUBGRANT NUMBER:

SPECIAL CONDITIONS

Initials   *JS*  

23. All services must be rendered to the Court before payment is made. If it is found that a Court/County made an advance payment, those funds may be required to be repaid to CJCC.

Initials   *JS*  

24. Subgrantees must comply with the training attendance requirements as determined by the Council of Accountability Court Judges and as required by Article 10 of the CACJ Rules. Attendees will be informed of additional training attendance requirements during the training registration process for each training. CACJ expects that everyone who registers for training will be able to attend that training. To be good stewards of state funds, attendees must cancel training reservations as soon as a conflict, illness, or other circumstance arises that prevents them from attending the training. It is understood by CACJ that emergency situations occur. Emergency situations are considered the exception but not the rule. If these requirements are not met, any expenses incurred by CACJ may be de-obligated from the subgrantee in the form of a fee or other penalty. Funds de-obligated due to noncompliance with a training requirement will be retained by CACJ to be managed by the CACJ Funding Committee.

Initials   *JS*  

25. The subgrantee agrees that all personnel charging time to this grant must maintain timesheets documenting hours for all work performed for pay, including both grant-related and non-grant related work activities. This includes work performed that is unrelated to an accountability court.

Initials   *JS*  

26. The subgrantee understands and agrees that payments made by CJCC do not constitute final approval of submitted expenditures. Subsequent reviews, audits, or examinations may identify expenses that fall outside the grant scope or rules. In such cases, the subgrantee may be required to repay those funds.

Initials   *JS*  

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the Criminal Justice Coordinating Council.

\_\_\_\_\_  
Authorized Official Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Authorized Official Name

\_\_\_\_\_  
Title

REQUEST DATE: 6/13/24

SUBGRANTEE: Walker County Commission  
PROJECT NAME: Lookout Mountain Drug Court

SUBGRANT #: J25-8-032

NATURE OF ADJUSTMENT:  
Mark all that apply.  
  
Adjustments of each type  
shown should be entered  
in the section indicated.

REVIS

ED BUDGET

Go To

SECTION I

PROJECT PERIOD AND/OR EXTENSION

Go To

SECTION II

PROJECT OFFICIALS/ADDRESSES

Go To

SECTION III

PROJECT PERSONNEL

Go To

SECTION III

GOALS AND OBJECTIVES

Go To

SECTION III

OTHER

Go To

SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 401,545	-137,315	264,230
EQUIPMENT	0		
SUPPLIES	0		
TRAVEL	0	+ 5,000	5,000
PRINTING	0		
OTHER	0	+132,315	132,315
TOTAL	\$ 401,545		401,545
Federal	\$ 341,313		341,313
Match	\$ 60,232		60,232

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD

REQUESTED GRANT PERIOD

FOR EXTENSION,

Start Date: 07/01/24

Start Date:

# OF MONTHS:

End Date: 06/30/25

End Date:

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

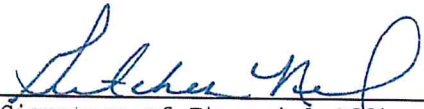
CONTINUED ON NEXT PAGE

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

Match of \$60,232 is in personnel and surveillance services paid through BJA Grant and DATE funds

SUBMITTED BY:



Coordinator

4/13/24

Signature of Financial Officer or Project Director

Title

Date

CJCC ROUTING AND APPROVALS:

Approval

Disapproval

Reviewer Signature

Reviewed By:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Authorized By:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DESIGNATION OF GRANT OFFICIALS

LEGAL NAME OF AGENCY: Walker County Commission

PROJECT TITLE: Lookout Mountain Drug Court

GRANT NUMBER: J25-8-032

- ☐ Mr.
- ☐ Ms.

Gretchen Neal

PROJECT DIRECTOR NAME (Type or Print)

Lookout Mountain Drug Court Coordinator

Title and Agency

PO Box 1726	LaFayette, Ga	30728
Official Agency Mailing Address	City	Zip
706-639-0899	706-639-1755	
Daytime Telephone Number	Fax Number	
gneal.lmjcdc@gmail.com		
E-Mail Address		

- ☐ Mr.
- ☐ Ms.

Greg McConnell

FINANCIAL OFFICER (Type or Print)

Finance Officer Walker County

Title and Agency

PO Box 445	LaFayette, Ga	30728
Official Agency Mailing Address	City	Zip
706-638-1437	706-638-1453	
Daytime Telephone Number	Fax Number	
g.mcconnell@walkerga.us		
E-Mail Address		

- ☐ Mr.
- ☐ Ms.

Shannon Whitfield

AUTHORIZED OFFICIAL (Type or Print)

Chairman/CEO Walker County

Title and Agency

PO Box 445	LaFayette, Ga	30728
Official Agency Mailing Address	City	Zip
706-638-1437	706-638-1453	
Daytime Telephone Number	Fax Number	
commissioner@walkerga.us		
E-Mail Address		

**CRIMINAL JUSTICE COORDINATING COUNCIL  
REIMBURSEMENT SELECTION FORM**

SUBGRANT NUMBER: J25-8-032

AGENCY NAME: Walker County Commission

**1. SELECT A SCHEDULE FOR SUBMITTING REIMBURSEMENTS (CHECK ONE BOX)**

- ☐ **MONTHLY** (Requests for reimbursement are due 15 days after the end of the month)
- ☒ **QUARTERLY** (Requests for reimbursement are due 30 days after the end of the quarter)

**2. SELECT A PROCESS FOR RECEIVING REIMBURSEMENT PAYMENTS (CHECK ONE BOX)**

- ☐ **ELECTRONIC FUNDS TRANSFER** (Reimbursements will be deposited into the bank account listed below.  
A voided check must be attached to ensure proper routing of funds.)

BANK NAME: Bank of LaFayette

BANK ROUTING NUMBER: 061103182

BANK ACCOUNT NUMBER: 030619

AGENCY CONTACT NAME: Greg McConnell

AGENCY CONTACT  
TELEPHONE NUMBER: 706-638-1437

AGENCY AUTHORIZED  
OFFICIAL NAME AND TITLE: Shannon K. Whitfield, Chairman/CEO

AGENCY AUTHORIZED  
OFFICIAL SIGNATURE: \_\_\_\_\_

- ☐ **CHECK** (Reimbursements will be mailed in the form of a check to the address listed below)

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE & ZIP: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

AGENCY AUTHORIZED  
OFFICIAL SIGNATURE: \_\_\_\_\_

**For CJCC Use ONLY**

CJCC Auditor:	
Phone Number:	
Grant Award Number:	
GBI Entry Initial/Date:	

No Changes



## SUPPLIER CHANGE REQUEST FORM

Agency Supplier Liaisons MUST complete the Agency Liaison Use Only sections AND ensure the supplier has completed sections 1 - 3, the Supplier Use Only sections prior to submitting this form to SAO.

☐ NEW

☐ EXISTING

SUPPLIER ID NUMBER: Agency Use Only

0	0	0	0						
---	---	---	---	--	--	--	--	--	--

### SECTION 1: SUPPLIER IDENTIFICATION

FEI/SSN/TIN 

5	8	6	0	0	0	9	0	1
---	---	---	---	---	---	---	---	---

Supplier Name: Walker County Commissioner

Doing Business As (dba): If applicable

### SUPPLIER ADDRESS

Address 1: PO Box 445

Address 2:

City: Lafayette

State: GA

Postal Code: 30728

Contact Email:

Primary Phone #: 706-638-1437

Ext:

☒ Landline

☐ Cell

Used for Identity Verification

Secondary Phone #:

Ext:

☐ Landline

☐ Cell

Used for Identity Verification

Driver's License #: For individuals only

DL State:

### SECTION 2: BANK ACCOUNT INFORMATION

Required for New and Reactivating suppliers to add/change bank information to receive payments via ACH.

☐ I do not wish to provide banking information and understand all payments made to me will be via check.

☐ Replace Remittance Address at Loc # 

--

 With Addr ID # 

--

☐ Replace Invoicing Address at Loc # 

--

 With Addr ID # 

--

☐ Add New Bank Account

☐ Change Bank Account

Enter Loc #

Agency Liaisons are required to complete items on this line for bank changes

ROUTING # 

0	6	1	1	0	3	1	8	2
---	---	---	---	---	---	---	---	---

NEW ACCOUNT # N/A

Last Four Digits of Previous Bank Account # For changes only

--	--	--	--

☐ Check here if General Bank Account can be used by ALL State of Georgia agencies making payments.

☐ Check here if this account can only be used for a SPECIFIC PURPOSE

DESCRIBE SPECIFIC PURPOSE

### ACCOUNTS RECEIVABLE NOTIFICATION

PAYMENT REMIT EMAIL ADDRESS 1: G.McConnell@WalkerGa.us

PAYMENT REMIT EMAIL ADDRESS 2:

I authorize the State of Georgia to deposit payment for goods and/or services received into the provided bank account by the Automated Clearing House (ACH). I further acknowledge that this agreement is to remain in full effect until such time as changes to the bank account information are submitted in writing by the vendor or individual named below. It is the sole responsibility of the vendor or individual to notify the State of Georgia of any changes to the bank account information. The State of Georgia independently authenticates bank account ownership.

Printed Name of Company Officer

Signature of Company Officer

Date

This **Accountability Court Sub-grant Award package** consists of six (6) separate documents. These documents include:

- ✓ 1. Sub-grant Award
- ✓ 2. Special Conditions
- ✓ 3. Sub-grant Adjustment Request #1
- ✓ 4. Designation of Grant Officials Form
- ✓ 5. Reimbursement Selection Form
- ✓ 6. Supplier Change Request Form

Below are instructions for completing each of these documents.

#### **Document #1: Sub-grant Award**

This document constitutes the operative document obligating and reserving State funds for use by the Grantee in executing the project covered by the Sub-grant Award.

In order to execute the document, the Sub-grantee must do the following:

- enter the name of the **Authorized Official (this person must be the chairperson of the county Board of Commissioners or Mayor)**
- have the **Authorized Official** sign and date this document; and
- make a copy of the Sub-grant Award for your project file and return the **signed original** to the Criminal Justice Coordinating Council (CJCC).

#### **Document #2: Special Conditions**

The Special Conditions are the “strings” attached to the Sub-grant Award. By signing these conditions, the Sub-grantee is agreeing to comply with each requirement imposed upon the Sub-grant by CJCC. In order to execute this document, the Sub-grantee must do the following:

- carefully review each condition listed on this document;
- \* • **have the Project Director initial the space provided after each special condition;**
- indicate the name and title of the **Authorized Official** executing the document;
- \* • have the **Authorized Official** sign and date this document; and

REFERENCE NO.:01

OFFICE OF THE GOVERNOR  
CRIMINAL JUSTICE COORDINATING COUNCIL  
State of Georgia

SUBGRANT AWARD

IBGRANTEE: Walker County Commission

IMPLEMENTING

AGENCY: Walker County

OBJECT NAME: Mental Health Court

IBGRANT NUMBER: J25-8-073

FEDERAL FUNDS: \$ 202,892

MATCHING FUNDS: \$ 35,804

TOTAL FUNDS: \$ 238,696

GRANT PERIOD: 07/01/24-06/30/25

This award is made under the Council of Accountability Courts Judges State of Georgia grant program. The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits to establish specialty courts or dockets to address offenders arrested for drug charges or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

This Subgrant shall become effective on the beginning date of the grant period, provided that a properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council by June 30, 2024.

AGENCY APPROVAL

Steven Hatfield

Steven Hatfield, Director  
Criminal Justice Coordinating Council

07/01/24

SUBGRANTEE APPROVAL

Signature of Authorized Official      Date

Typed Name & Title of Authorized Official

58-6000901-001

Employer Tax Identification Number (EIN)

\*\*\*\*\*  
INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	07/01/24	9		**	J25-8-073
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	01				
ITEM CODE	DESCRIPTION 25 CHARACTERS				EXPENSE ACCT	AMOUNT	
1	Mental Health Court				624.41	\$ 202.892	

SUBGRANTEE: Walker County Commission

SUBGRANT #: J25-8-073

PROJECT NAME: Mental Health Court

ATURE OF ADJUSTMENT:

mark all that apply.

adjustments of each type  
shown should be entered  
in the section indicated.

REVIS

ED BUDGET . . . . .

Go To . . . . .

SECTION I

PROJECT PERIOD AND/OR EXTENSION. Go To . . . . .

SECTION II

PROJECT OFFICIALS/ADDRESSES. . . Go To . . . . .

SECTION III

PROJECT PERSONNEL. . . . .

Go To . . . . .

SECTION III

GOALS AND OBJECTIVES . . . . .

Go To . . . . .

SECTION III

OTHER. . . . .

Go To . . . . .

SECTION III

UST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 238,696	-39,177	\$163,715
EQUIPMENT	0		
SUPPLIES	0		
TRAVEL	0	+4641	\$4641
PRINTING	0		
OTHER	0	+34,536	\$34,536
TOTAL	\$ 238,696		
Federal	\$ 202,892		\$202,892
Match	\$ 35,804		

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD

Start Date: 07/01/24

End Date: 06/30/25

REQUESTED GRANT PERIOD

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

FOR EXTENSION,

# OF MONTHS: \_\_\_\_\_

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

INT DATE: 05/24/24  
IS DOCUMENT 3A

CRIMINAL JUSTICE COORDINATING COUNCIL  
SUBGRANT ADJUSTMENT REQUEST  
FEDERAL GRANT #

PAGE 2 of 2

ADJ REQUEST #: 1

REQUEST DATE: \_\_\_\_\_

UBGRANTEE: Walker County Commission  
PROJECT NAME: Mental Health Court

SUBGRANT #: J25-8-073

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

Match is in our DATE Funds, program fees, housing, & MAT.  
We will also use DATE Funds for Case manager salary.

1. Request to change Law Enforcement description to Surveillance under Contracted Services.
2. Request to move funds in the amount of \$72,000 + \$15,000 for Treatment Provider to Personnel to fund in house Clinical treatment provider and portion of CM salary.
3. Request to move Drug testing supplies in the amount of \$7,000 to "Other".
4. Request to move \$1736.00 from public transportation to "Other"
5. Request to move \$736.00 from public transportation to in circuit travel designated for Case manager and Coordinator and include this in to line item other.

EMITTED BY:

Signature of Financial Officer or Project Director Title Date

CC ROUTING AND APPROVALS:	Approval	Disapproval	Reviewer Signature
Reviewed By:	_____	_____	_____
Authorized By:	_____	_____	_____

**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**State of Georgia – Accountability Courts**

**FY25 SPECIAL CONDITIONS**

1. All project costs not exclusively related to activities of the funded accountability court must be approved with a Subgrant Adjustment Request, and only the costs of approved project-related activities will be reimbursable under the Subgrant Award.  
Initials \_\_\_\_\_
2. The subgrantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request is accompanied by a detailed project budget that itemizes all projected expenditures as approved by the Council of Accountability Court Judges (CACJ) Funding Committee. This initial SAR is part of the grant activation process and enables the CJCC to initiate the grant. The project budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from the Criminal Justice Coordinating Council. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by the Criminal Justice Coordinating Council.  
Initials \_\_\_\_\_
3. The subgrantee must submit subsequent Subgrant Adjustment Requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the subgrant period.  
Initials \_\_\_\_\_
4. The subgrantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this subgrant award must be expended by the grant end date and not encumbered.  
Initials \_\_\_\_\_
5. The subgrantee agrees that at least 25% of the awarded funds will be spent in the first quarter, 50% in the second quarter and 75% in the third quarter. If this condition is not met, any unused remaining funds from that quarter will be retained by the Council to be managed by the CACJ Funding Committee.  
Initials \_\_\_\_\_
6. Waivers for the above 25% expenditure requirement may be granted at the committee's discretion for the 1<sup>st</sup> and 2<sup>nd</sup> quarters only. If a waiver is granted, the funds held over to the next quarter must be spent in the next quarter.  
Initials \_\_\_\_\_
7. This is a reimbursement grant. Requests for reimbursement must be made on a quarterly basis. Subgrant Expenditure Reports (SERs) are due 15 days after the end of the reporting period. SERs may be submitted monthly. SER submissions must be accurate and complete. Subgrantees should not submit incomplete SERs. Incomplete SERs will be considered late, and a 10% penalty will be assessed after expiration of a 10-day grace period. A failure to follow SER procedures outlined in these conditions and in the CACL Rules may subject a court to rescission of a grant award as outlined in Article 4 of the Rules.  
Initials \_\_\_\_\_

**SUBGRANT NUMBER:**

**SPECIAL CONDITIONS**

8. The subgrantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.  
Initials \_\_\_\_\_
9. Statistical and/or evaluation data describing project performance must be submitted to Council of Accountability Court Judges (CACJ) on a quarterly basis using the proscribed format provided to the Subgrantee. Failure to submit all requested data on a timely basis will result in the withholding of grant funds on this subgrant and/or any other subgrant administered by CJCC until compliance is achieved. If reports are not received, funds for subsequent quarters may be rescinded.  
Initials \_\_\_\_\_
10. The subgrantee certifies that 1) title to all equipment and/or supplies purchased with funds under this subgrant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or equipment is no longer utilized for its grant-funded purpose, the Criminal Justice Coordinating Council and the Council of Accountability Court Judges will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.  
Initials \_\_\_\_\_
11. If your court uses a CSB/DBHDD enrolled provider for treatment and receives specific contracted funds for mental health and/or addictive disease treatment court services, these funds have been awarded provisionally. Prior to use, the court must meet with the CSB/DBHDD enrolled provider to determine what services are billable and are not being provided. These funds should only be applied to services that are not billable by the CSB/DBHDD enrolled provider. The court should work to enter into an agreement with the CSB/DBHDD enrolled provider that outlines billable and non-billable services.  
Initials \_\_\_\_\_
12. All drug, veteran, mental health, family, and DUI courts must use a validated assessment tool approved by the Council of Accountability Court Judges. All courts are required to use evidence-based treatment modalities.  
Initials \_\_\_\_\_
13. Subgrantees must comply with the training requirements as determined by the Council of Accountability Court Judges. All evidence-based training attendees will be required to sign and submit the CACJ Training Acknowledgement & Agreement Form upon registering for CACJ supported training sessions. The court shall implement the evidence-based treatment within 60 days of the training attendee achieving certification.  
Initials \_\_\_\_\_
14. All evidence-based training attendees that achieve certification are subject to fidelity monitoring by a CACJ treatment team staff member. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit and shall adhere to the policies and procedures outlined in the Model Fidelity Handbook for Evidence-Based Programs.  
Initials \_\_\_\_\_

**SUBGRANT NUMBER:**

**SPECIAL CONDITIONS**

15. Subgrantees in receipt of funds to support participant treatment are subject to fidelity monitoring by a CACJ treatment team staff member. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit and shall adhere to the policies and procedures outlined in the Model Fidelity Handbook for Evidence-Based Programs  
Initials \_\_\_\_\_
16. Subgrantees in receipt of funds to support internally provided, grant supported, evidence-based trainings must comply with the following: notify the CACJ of scheduled training sessions; enter into agreements with qualified evidence-based facilitators; submit a CACJ Training Acknowledgement & Agreement Form for each attendee to the CACJ prior to the start of training session; and provide the CACJ with documentation of each attendee achieved certification.  
Initials \_\_\_\_\_
17. CACJ may designate preferred vendors or suppliers of products or services that are either on state contract or with which the CACJ has an agreement or contract in place. Subgrantees may be required to utilize such contracts or agreements for designated products or services or be required to justify that their purchases are less costly.  
Initials \_\_\_\_\_
18. All subgrantee programs are subject to the jurisdiction of the Funding Committee of the CACJ by their acceptance a CACJ-awarded grant. Failure to comply with any of the special conditions contained within this document, by the authorized official, project officials, agents, and/or employees of this grant, will subject the program to the enforcement procedures outlined in Article 4 of CACJ Rules.  
Initials \_\_\_\_\_
19. Subgrantees must follow all accountability court standards as approved by the Council of Accountability Court Judges.  
Initials \_\_\_\_\_
20. Medication-Assisted Treatment (MAT) is the use of medications in combination with counseling and behavioral therapies and is an effective treatment for substance use disorders (SUD), including opioid use disorders (OUD). The Americans with Disabilities Act (ADA) protects persons with OUD and SUD from discrimination for using lawfully prescribed medication. Subgrantees agree not to prohibit a program participant from accessing MAT services or from using lawfully prescribed MAT medication. This condition only applies to adult program participants.  
Initials \_\_\_\_\_
21. Subgrantees must abide by the Rules of the Council of Accountability Court Judges. Subgrantees are responsible for obtaining the current version of the Rules and ensuring that program activities operate in compliance with the Rules. The Rules, in their entirety, are incorporated herein by reference and compliance with the Rules is a condition of this grant. A failure to comply with the Rules may result in a referral to Section VIII of Article 4 of the Rules governing rescission of grant awards after violations of special conditions or a referral under Article 8 governing compliance with the Rules, state standards, and Georgia law.  
Initials \_\_\_\_\_
22. The grantee acknowledges that funds provided under this grant award are state-appropriated funds and may not be accessible after the end of the grant period. The final reimbursement request under this award must be received by CJCC no later than July 15, 2025. In addition, if the grantee has not received payments for any prior reimbursements, the grantee must notify CJCC by June 15, 2025 or risk losing access to those funds.

**SUBGRANT NUMBER:**

**SPECIAL CONDITIONS**

Initials \_\_\_\_\_

23. All services must be rendered to the Court before payment is made. If it is found that a Court/County made an advance payment, those funds may be required to be repaid to CJCC.

Initials \_\_\_\_\_

24. Subgrantees must comply with the training attendance requirements as determined by the Council of Accountability Court Judges and as required by Article 10 of the CACJ Rules. Attendees will be informed of additional training attendance requirements during the training registration process for each training. CACJ expects that everyone who registers for training will be able to attend that training. To be good stewards of state funds, attendees must cancel training reservations as soon as a conflict, illness, or other circumstance arises that prevents them from attending the training. It is understood by CACJ that emergency situations occur. Emergency situations are considered the exception but not the rule. If these requirements are not met, any expenses incurred by CACJ may be de-obligated from the subgrantee in the form of a fee or other penalty. Funds de-obligated due to noncompliance with a training requirement will be retained by CACJ to be managed by the CACJ Funding Committee.

Initials \_\_\_\_\_

25. The subgrantee agrees that all personnel charging time to this grant must maintain timesheets documenting hours for all work performed for pay, including both grant-related and non-grant related work activities. This includes work performed that is unrelated to an accountability court.

Initials \_\_\_\_\_

26. The subgrantee understands and agrees that payments made by CJCC do not constitute final approval of submitted expenditures. Subsequent reviews, audits, or examinations may identify expenses that fall outside the grant scope or rules. In such cases, the subgrantee may be required to repay those funds.

Initials \_\_\_\_\_

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the Criminal Justice Coordinating Council.

\_\_\_\_\_  
Authorized Official Signature Date

\_\_\_\_\_  
Print Authorized Official Name Title

CRIMINAL JUSTICE COORDINATING COUNCIL  
REIMBURSEMENT SELECTION FORM

SUBGRANT NUMBER: J 25 - 8 - 073  
AGENCY NAME: Lookout Mountain Judicial Circuit MHC

1. SELECT A SCHEDULE FOR SUBMITTING REIMBURSEMENTS (CHECK ONE BOX)

- ☐ MONTHLY (Requests for reimbursement are due 15 days after the end of the month)
- ☒ QUARTERLY (Requests for reimbursement are due 30 days after the end of the quarter)

2. SELECT A PROCESS FOR RECEIVING REIMBURSEMENT PAYMENTS (CHECK ONE BOX)

- ☒ ELECTRONIC FUNDS TRANSFER (Reimbursements will be deposited into the bank account listed below. A voided check must be attached to ensure proper routing of funds.)

BANK NAME: Bank of LaFayette  
BANK ROUTING NUMBER: 061103182  
BANK ACCOUNT NUMBER: 030619  
AGENCY CONTACT NAME: Greg McConnell  
AGENCY CONTACT TELEPHONE NUMBER: 706-638-1437  
AGENCY AUTHORIZED OFFICIAL NAME AND TITLE: Greg McConnell - Financial officer  
AGENCY AUTHORIZED OFFICIAL SIGNATURE:

- ☐ CHECK (Reimbursements will be mailed in the form of a check to the address listed below)

MAILING ADDRESS:  
CITY, STATE & ZIP:  
ATTENTION:  
AGENCY AUTHORIZED OFFICIAL SIGNATURE:

For CJCC Use ONLY

CJCC Auditor:	
Phone Number:	
Grant Award Number:	
GBI Entry Initial/Date:	



SUPPLIER CHANGE REQUEST FORM

Agency Supplier Liaisons MUST complete the Agency Liaison Use Only sections AND ensure the supplier has completed sections 1 - 3, the Supplier Use Only sections prior to submitting this form to SAO.

NEW

EXISTING

SUPPLIER ID NUMBER: Agency Use Only

0 0 0 0

SECTION 1: SUPPLIER IDENTIFICATION

FEI/SSN/TIN

Supplier Name: Walker County

Doing Business As (dba): if applicable

SUPPLIER ADDRESS

Address 1: PO Box 445

Address 2:

City: LaFayette

State: GA Postal Code: 30728

Contact Email: g.mcconnell@walker.ga.us

Primary Phone #: 706-638-1437 Ext: Landline Cell Used for Identity Verification Secondary Phone #: Ext: Landline Cell Used for Identity Verification

Driver's License #: For Individuals only DL State:

SECTION 2: BANK ACCOUNT INFORMATION

Required for New and Reactivating suppliers to add/change bank information to receive payments via ACH.

I do not wish to provide banking information and understand all payments made to me will be via check.

Replace Remittance Address at Loc # With Addr ID #

Replace Invoicing Address at Loc # With Addr ID #

Add New Bank Account Change Bank Account Enter Loc # Agency Liaisons are required to complete items on this line for bank changes

ROUTING # 061103182 NEW ACCOUNT # 030619

Last Four Digits of Previous Bank Account # For changes only

Check here if General Bank Account can be used by ALL State of Georgia agencies making payments.

Check here if this account can only be used for a SPECIFIC PURPOSE DESCRIBE SPECIFIC PURPOSE

ACCOUNTS RECEIVABLE NOTIFICATION

PAYMENT REMIT EMAIL ADDRESS 1: g.mcconnell@walker.ga.us PAYMENT REMIT EMAIL ADDRESS 2:

I authorize the State of Georgia to deposit payment for goods and/or services received into the provided bank account by the Automated Clearing House (ACH). I further acknowledge that this agreement is to remain in full effect until such time as changes to the bank account information are submitted in writing by the vendor or individual named below. It is the sole responsibility of the vendor or individual to notify the State of Georgia of any changes to the bank account information. The State of Georgia independently authenticates bank account ownership.

Printed Name of Company Officer Signature of Company Officer Date

SECTION 3: DIVERSITY IDENTIFICATION (Check ALL That Apply)

BUSINESS CERTIFICATIONS

☐ GA Small Business\*

☐ GA Resident Business\*\*

☐ Not Applicable

☐ Women Owned

☐ Minority Business Certified

☐ Prefer Not to Disclose

MINORITY BUSINESS ENTERPRISE (51% ownership)

☐ Hispanic – Latino

☐ Native American

☐ Pacific Islander

☐ Prefer Not to Disclose

☐ African American

☐ Asian American

☐ Not Applicable

\*Based on Georgia law (OCGA 50-5-21) (3) "Small Business " means any business which is independently owned and operated. Additionally, such business must either have 300 or less employees OR \$30 million or less in gross receipts per year.

\*\*Georgia resident business is defined as any business that regularly maintains a place from which business is physically conducted in Georgia for at least one year prior to any bid or proposal to the state or a new business that is domiciled in Georgia and which regularly maintains a place from which business is physically conducted in Georgia; provided, however, that a place from which business is conducted shall not include a post office box, a leased private mailbox, site trailer, or temporary structure.

VETERAN-OWNED SMALL BUSINESS (Check ALL That Apply)

☐ Nonveteran-owned Small Business

☐ Veteran-owned Small Business

☐ Service Disabled VOSB

☐ Prefer Not to Disclose

SECTION 4: REQUESTED CHANGE(S) – (Check ALL That Apply)

☐ FEI/TIN Change (Cannot change if supplier is 1099 applicable)

☐ Business Name Change

☐ 1099 Eligible (Cannot change to non-eligible if supplier is already 1099 eligible)

1099 Addr ID # Agency Liaisons are REQUIRED to enter the AddrID # where to mail 1099

☐ 1099 – M Enter Code (Required for Form 1099 – M)

☐ 1099 – N Code 01 (01 is the only code available for the 1099 – NEC)

☐ Reactivate Supplier Profile

☐ Deactivate Supplier Profile (Agency Liaison MUST attach written justification from the supplier with the SCR.)

☐ Add Additional Business Address (Enter additional address in Section 1)

☐ Change Existing Business Address Enter Addr ID # to change:

(Agency Liaisons are required to enter Addr ID # to change)

☐ Change/Add Payment Alt Name to an existing address (if payable to a different name).

Payment Alt Name:

☐ Classification Change: (Agency Liaisons are required to check one for Classification Changes.)

☐ Attorney

☐ HCM

☐ Student

☐ Supplier Non-minority

☐ Gov Non-State of GA

☐ Non-Supplier

☐ Supplier Minority

☐ Statewide Contract (DOAS Use Only)

☐ HCM Vendor

☐ Other (Provided details in the Comments section below)

☐ Comments

AGENCY USE ONLY SECTION 5: AGENCY LIAISON CERTIFICATION (REQUIRED)

By my signature below, I certify that all reasonable effort has been made to submit information that is complete, accurate, true, and is associated with the supplier's name and Tax ID listed above.

AGENCY LIAISON NAME

AGENCY LIAISON SIGNATURE

DATE

B/U#

Revised 01/2024

## DESIGNATION OF GRANT OFFICIALS

LEGAL NAME OF AGENCY: Walker County Commission  
PROJECT TITLE: Lookout Mountain Judicial Circuit MHC  
GRANT NUMBER: J25-8-073

☐ Mr.

☒ Ms.

Connie Bradshaw

PROJECT DIRECTOR NAME (Type or Print)

Coordinator for LMJC MHC

Title and Agency

LaFayette, GA

30728

Official Agency Mailing Address

678-986-0118

City

Zip

Daytime Telephone Number

Fax Number

lookoutmountainmhc@gmail.com

E-Mail Address

☒ Mr.

☐ Ms.

Gresy McConnell

FINANCIAL OFFICER (Type or Print)

Finance Officer Walker County

Title and Agency

PO Box 445

LaFayette, GA

30728

Official Agency Mailing Address

706-638-1437

City

Zip

706-638-1453

Daytime Telephone Number

Fax Number

gmcconnell@walker.ga.us

E-Mail Address

☒ Mr.

☐ Ms.

Shannon Whitfield

AUTHORIZED OFFICIAL (Type or Print)

Chairman/CEO Walker County

Title and Agency

PO Box 445

LaFayette, GA

30728

Official Agency Mailing Address

706-638-1437

City

Zip

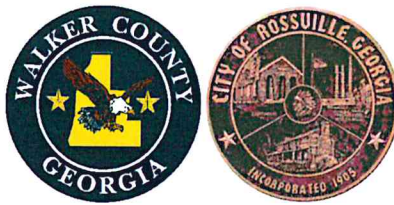
706-638-1453

Daytime Telephone Number

Fax Number

commissioner@walker.ga.us

E-Mail Address



## INTERGOVERNMENTAL AGREEMENT

This intergovernmental agreement ("Agreement") is entered into between Walker County, Georgia ("County") and City of Rossville, Georgia ("City").

The County is the owner of the real property described hereinafter ("Premises").

The City uses the Premises to provide recreational activities for citizens of all ages who reside within the City limits and also County residents.

The purpose of this Agreement is to set forth the responsibilities of the County and the City in regard to the use of the Premises.

**Term:** The term of this Intergovernmental Agreement shall begin at 12:01 a.m. on Friday, July 12th, 2024 and shall expire at midnight July 11th, 2026. The Agreement may be renewed upon mutual agreement of the County and the City with two year extensions.

**Premises:** The Premises are defined as the Rossville Community Center, 301 Williams Street, Walker County Map and Parcel No. 2002 095, containing approximately 8.47 acres. Located on the Premises is a gymnasium, concession stand, locker rooms, large room for batting and pitching lanes, meeting rooms, and football field. For the purpose of this Agreement, the Premises excludes: (1) the "band room" and (2) and Parcel No. 2007 001 which is currently open green space.

**Use of Premises by City:** The city is responsible for the management and daily operations of the Rossville Community Center. The City is required to operate seasonal recreational youth basketball, football, and cheerleading programs. The City is also required to hire, retain, and pay the salary and benefits of a recreational program director to oversee the operations and programming of activities at the Community Center. The City is responsible for payment of compensation and tax reporting of all umpires, referees, and all other persons involved in the operation of the Premises.

The City is required to perform background checks, at its expense, of all paid employees, volunteers, coaches and managers involved in team sports. The City must verify all coaches have completed CDC HEADS UP to Youth Sports concussion training prior to being allowed to practice or play at the Premises.

The City may operate a concession stand. The City shall be responsible for all costs associated with the operation of a concession stand. The City shall not outsource the operation of the concession stand to a third party. The City must be in compliance with all County Board of Health regulations regarding the operation of a concession stand.

The City may collect registration fees and attendance fees at events. The City may also charge a fee for use of the meeting rooms and other community uses of the facilities. All fees and sales generated by the City on the Premises must be used for City recreational purposes.

The Rossville Alumni Association will continue to have use of the designated Rossville High School Alumni Room at no charge. The historical collection of Rossville High School items within the Rossville Community Center are the property of the Rossville Alumni Association. These items are not to be moved or altered without the written approval of the Rossville Alumni Association and the County.

**Use of Premises by County:** The County may use the Premises for a voting precinct. The use for a voting precinct will take priority over all other uses. The County maintains the right to use the Premises for a shelter for City and County residents during an emergency. The County will manage and maintain the digital message board sign that is located outside the gymnasium, and will collaborate with the City on promoting events on the message board.

**Maintenance and repairs of Premises:**

The City shall be responsible for all cleaning of the inside of the Premises, including the gymnasium, the bathrooms, the meeting rooms, and also the parking lot. The City shall be responsible for providing all supplies and equipment required for said cleaning. The City is also responsible for the marking or lining of the football field. The City shall be responsible for any damage caused by the negligent use of the Premises by the City or recreation participants.

The County shall be responsible for maintaining the outside grounds of the Premises, including mowing the grass and the football field. The County shall be responsible for any major structural repairs to the Premises, such as HVAC, the roof, walls, and the parking lot.

**Utilities:** The County shall be responsible for payment of the utilities used on the Premises.

**Insurance:** The City shall maintain and pay the premiums for liability insurance coverage in the minimum amount of \$1,000,000 per occurrence. The County shall be named as an additional insured with 30 day advance notice of cancellation or loss of coverage on said insurance policy, and the City shall provide the City with a copy of the certificate of insurance each year. The City shall also maintain insurance coverage on its personal property located on the Premises.

**Alterations to Premises:** The City shall make no material alterations to the Premises without the prior written consent of the County.

**Indemnification:** The City shall indemnify and hold harmless the County from any and all claims related to the City's use of the Premises.

**Termination of Agreement:** This Agreement may be terminated by either party upon the default of the terms of this Agreement by the other party. The non-defaulting party shall provide written notice of the default to the defaulting party. The defaulting party shall correct the default within fifteen days of the date that it receives notice of the default. If the default is not cured within said fifteen day period, then the termination of this Agreement shall occur on the sixteenth day after the defaulting party receives notice of the default.

**No Assignment or subletting of Premises:** The City shall not assign to any other entity the management and daily operations of the Premises without the prior written consent of the County.

**Entire Agreement:** This Agreement contains all of the terms and provisions between the parties regarding the use of the Premises, and supersedes any previous agreements, oral or written, regarding the use of the Premises. Any modifications to this Agreement must be in writing, and signed by both parties.

**Counterparts:** This Agreement may be executed in counterparts.

**Walker County, Georgia**

By: \_\_\_\_\_  
Shannon K. Whitfield, Chairman  
Board of Commissioners

**City of Rossville, Georgia**

By: \_\_\_\_\_  
Hal Gray, Mayor



Walker County Planning Office  
Rezone, Conditional Use Variance & Variance Application

☐ Rezone ☒ Conditional Use Variance ☐ Variance

Current Zoning:	Requested Change:	
A1		
Map & Parcel	Date:	Fee:
0236 0101	5-14-2024	150.00

Applicant/Owner & Phone: Deborah Nix 423.605.2903

Street Name & Number: 8264 Highway 157

Mailing Address:

City, State, Zip Code: Rising Fawn GA 30738

Request: Allow daughter to move modular home onto property to be closer to me to help with daily needs. As soon as possible.

PLANNING COMMISSION RECOMMENDATION:

6-20-2024 ☒ APPROVED AS SUBMITTED  
☐ APPROVED WITH CONDITIONS  
☐ TABLED  
☐ DENIAL

BOARD OF COMMISSIONERS FINAL DECISION:

☐ APPROVED AS SUBMITTED  
☐ APPROVED WITH CONDITIONS  
☐ TABLED  
☐ DENIAL

The following disclosure is required of the applicant(s) by Section 36-67A of O.C.G.A. The following is for disclosure purposes only and does not disqualify the petition.

Within the past two years, have you made either campaign contributions totaling \$250.00 or more and/or given gifts having value of \$250.00 or more to a local government official who will be responsible for making a recommendation or decision on the application? YES ☐ NO ☐ If YES, then on a separate page, please furnish the following information;

- The name of the local government official(s) to whom cash contribution or gift was made.
- The total dollar amount(s) of each campaign made by the applicant to each local official during the two years immediately preceding the filing of the application.
- An enumeration and description of each gift having value of \$250.00 or more made by the applicant to each local government official within the past two years.

Signature of Applicant/Owner:

Deborah Nix 5-14-2024  
APPLICANT/OWNER DATE